



Australian Government

**DEFPBC003 Establish a Performance
Based Contract performance measures
hierarchy**

Release: 2

DEFPBC003 Establish a Performance Based Contract performance measures hierarchy

Modification History

Release 2. This is the second release of this unit of competency in the DEF Defence Training Package.

Application

This unit describes the skills and knowledge required to establish a Performance Based Contract (PBC) performance measures hierarchy. It includes conducting a performance measures workshop, establishing the individual performance measures, establishing the individual payment curves for performance measures, analysing and assessing the agreed performance measure hierarchy.

This unit applies to administrators or managers working within the contract management field in Defence but may be applicable to any individual in this field of work.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work within a team, with limited supervision while performing complex tasks in a range of contexts.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Performance based contract

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Contribute to the conduct of a performance measure workshop

1.1 Contribute to the assessment of a list of stakeholders required to define the performance measures

1.2 Gather and collate candidate performance measures from a workshop

2 Establish the individual performance measures

2.1 Define key characteristics of the different type of performance measures used in PBC

2.2 Contribute to the assessment whether individual performance measures from the list of candidate performance measures are required in the PBC as strategic performance measures, key performance indicators or system health indicators

2.3 Contribute to establishing the process for operating the performance measure, including application of business rules

2.4 Contribute to assessing the averaging technique applied to the performance measure

3 Establish the individual payment curves for performance measures

3.1 Contribute to establishing the performance levels for each performance measure, including the upper, mean and lower levels

3.2 Contribute to establishing the payment curve for each performance measure

3.3 Apply weightings to each key performance indicator

4 Analyse and assess the agreed performance measure hierarchy

4.1 Implement the established the performance measures

4.2 Assess coverage of the performance measures against the Key Result Areas (KRA)

4.3 Contribute to determining and assessing the risks associated with each of the performance measures

4.4 Contribute to preparing a performance measure hierarchy report

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>