



**Australian Government**

# **DEFGEN021 Take photographs suitable for publication within Defence**

**Release: 1**

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## Modification History

Release	Comments
1	<p>This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to DEFPR305B Take photographs suitable for publication within Defence.</p> <ul style="list-style-type: none"> <li>• Unit code updated</li> <li>• Content and formatting updated to comply with the new standards</li> <li>• All PC transitioned from passive to active voice</li> <li>• PC 3.1 reworded</li> <li>• PC 4.2 revised</li> </ul>

## Application

This unit describes the skills required to take suitable photographs for incorporation within a Defence publication. This includes basic photographic techniques such as composition, lighting and layout. All Defence reporters are required to take photographs in a variety of formats suitable for publication in a range of publications. Generally the reporter determines the need, type and context of the photographs, but in some cases this will be under direction from senior reporters or the editor.

Reporters either work in a controlled environment where they can manage photographic activity or in an uncontrolled environment where they anticipate a photographic opportunity but cannot identify its exact timing or nature.

This unit was developed for Defence reporters, but is applicable to anyone working in this field.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would mainly work independently seeking assistance from superiors when needed. They would perform specific tasks in known contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

## Competency Field

General

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
<b>1. Prepare to take a photograph</b>	1.1 Identify potential need, type and context of photographs to accompany a story. 1.2 Check photographic equipment for serviceability. 1.3 Rectify and report any equipment faults to appropriate personnel, or obtain replacement equipment, or take an alternative approach. 1.4 Assess and determine most appropriate way to get the photograph. 1.5 Seek permission to take the photograph from relevant Defence personnel. 1.6 Explain context of the proposed photograph to the subject to gain willing cooperation and permission. 1.7 Identify and factor operational, security, safety and other considerations affecting taking photographs into planning. 1.8 Detail and record captions.
<b>2. Take a photograph</b>	2.1 Prepare photographic equipment and select correct technical settings. 2.2 Brief subjects on proceedings. 2.3 Set up photographic sequence, compose and take the photograph. 2.4 Produce photographs of a high quality illustrating stories and suitable for commercial reproduction.
<b>3. Arrange for processing of photographs</b>	3.1 Retrieve images. 3.2 Make arrangements for photographs to be developed, scanned or otherwise made ready for publication.
<b>4. Transmit photographs</b>	4.1 Select most suitable means for transmitting photographs. 4.2 Forward photographs for publication. 4.3 Maintain record of transmission.

## Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning NA					Reading					Writing					Oral communication					Numeracy NA				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

## Unit Mapping Information

This unit supersedes and is equivalent to DEFPR305B Take photographs suitable for publication within Defence.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>

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