



Australian Government

Department of Education, Employment and Workplace Relations

CUL20204 Certificate II in Museum Practice

Revision Number: 1

CUL20204 Certificate II in Museum Practice

Modification History

Not applicable.

Description

Not applicable.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

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The following table contains a summary of the Employability Skills required for an individual who performs a range of mainly routine tasks and who works under direct supervision. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • completing documentation on collection condition • discussing museum trends with colleagues • passing on key safety information to colleagues • seeking feedback on services from museum visitors
Teamwork	<ul style="list-style-type: none"> • checking safety procedures with other team members • sharing information with colleagues • working with others to set up an event or activity
Problem Solving	<ul style="list-style-type: none"> • considering how current industry information could be used to improve work practices • identifying and reporting equipment malfunction and safety issues • referring enquiries or problems to the appropriate person
Initiative and Enterprise	<ul style="list-style-type: none"> • responding appropriately to an unusual customer request
Planning and Organising	<ul style="list-style-type: none"> • checking condition of collection at regular intervals • organising access for visitors who have a disability • organising work tasks to ensure safety • reviewing sources of information on the museum industry • setting up equipment in a logical order
Self-management	<ul style="list-style-type: none"> • following workplace procedures, particularly in relation to OHS • maintaining personal safety standards • operating effectively within scope of individual responsibility
Learning	<ul style="list-style-type: none"> • identifying and using professional development opportunities
Technology	<ul style="list-style-type: none"> • operating lighting or temperature control systems in a museum

Packaging Rules

Core Units**Complete 4 core units:**

CULMS201C Develop and apply knowledge of the museum industry

CULMS205C Observe and report basic condition of collection

CUECOR02C Work with others

CUFSAF01B Follow health, safety and security procedures

Elective Units

Complete 3 other units with at least one from the CUL04 Museum and Library/Information Services Training Package.

Remaining units may be selected from any relevant endorsed Training Package.

Appendix A provides guidance on suitable packaging levels for all Units of Competency. The total package of units must meet the requirements of the Australian Qualifications Framework Descriptor for a Certificate II. In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the level of the qualification.

Notes on Certificate II in Museum Practice

This qualification is designed to reflect the role of individuals who perform a range of mainly routine tasks and who work under direct supervision. It is a flexible entry-level qualification, which can be customised to meet a broad range of industry needs.

The workplace context for this qualification will vary, and this context must guide the selection of elective units. An example of appropriate units for a particular job at this level follows.

Customer Service Officer

CULMS202C Provide visitors with venue information and assistance

CULMS207C Assist with the presentation of public activities and events

CUECOR03B Provide quality service to customers