



Australian Government

CUAWRT414 Write narratives

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 4.0.

Application

This unit describes skills and knowledge required to write narratives for print, electronic publications and a range of other media.

It applies to individuals who write narratives for different audiences and in different formats, and who develop knowledge of the elements of narrative such as theme, form, characterisation, dialogue, point of view and style in order to write narratives.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Communication - Writing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Determine purpose, concept and intended form of output for narrative	1.1 Determine purpose for writing narrative according to professional, creative or personal standards and guidelines 1.2 Develop concept for narrative according to identified purpose, using a range of resources and techniques including journals, notebooks, interviews, writing exercises, observations, reading and research 1.3 Define form of output for narrative according to its intended audience, style and format of narrative 1.4 Determine language, tone and length of narrative appropriate for the narrative's purpose, concept and form

	1.5 Confirm purpose, concept and form of output with appropriate sources
2. Plan and prepare to write narrative	2.1 Develop timeline and approach for drafting and completing the narrative 2.2 Research and gather information relating to the intended concept and form of the narrative 2.3 Identify relevant copyright and intellectual property requirements to comply with in drafting and completing the narrative
3. Create draft narrative	3.1 Use safe work practices including addressing ergonomic requirements when undertaking writing tasks 3.2 Draft narrative according to its identified purpose, concept and intended form of output 3.3 Evaluate and revise draft narrative to ensure it meets the identified purpose, concept and intended form of output 3.4 Proofread draft narrative to ensure grammar, punctuation and spelling are appropriate for concept and form of output
4. Complete the narrative	4.1 Seek, consider and use feedback from appropriate sources to ensure draft narrative meets intended purpose, concept and form of output 4.2 Confirm with appropriate sources that narrative complies with copyright and intellectual property requirements 4.3 Complete agreed modifications and produce final draft within required timelines

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Reading	- Analyses and interprets textual information from various sources - Compares material from multiple information sources - Applies appropriate strategies to check texts for accuracy
Writing	- Generates complex written texts, demonstrating a broad range of writing styles and techniques - Selects vocabulary, grammatical structures and conventions

	appropriate to the text and audience Creates documents using language, format and style appropriate to the context and audience
Oral communication	Uses clear language to articulate personal understandings, ideas and opinions
Numeracy	Estimates time required for production tasks, creates timeframes and calculates resource requirements
Navigate the world of work	Understands responsibilities and complies with legislative requirements relevant to writing tasks
Interact with others	- Collaborates with others to achieve writing goals - Selects and uses communication practices and protocols appropriate to audience
Get the work done	- Adopts a logical and methodical approach in planning, organising and completing requirements within timelines - Develops new and innovative ideas through exploration and analysis

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAWRT414 Write narratives	N/A	New unit of competency	N/A

Links

Companion Volumes are available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>