CUASS00112 Writing in a business context Skill Set

Release 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Description

This skill set addresses the skills and knowledge to write effectively for a range of purposes required within a business context.

Pathways Information

The units provide credit towards CUA40118 Certificate IV in Professional Writing and Editing and other qualifications that allow for selection of these units.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

BSBTEC301 Design and produce business documents

CUAWRT404 Perform writing and editing tasks

ICTICT435 Create technical documentation

Target Group

This skill set is for individuals who use written communication within a business environment.

Suggested words for Statement of Attainment

These units of competency from BSB Business Services, ICT Information and Communication technologies and CUA Creative Arts and Culture Training Packages meet industry requirements for writing in business contexts.