



Australian Government

CUAPPM512 Realise productions

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to plan and manage pre-production and production operations in specialist areas, such as lighting, audio, vision systems, stage management, costume, sets, props, scenic art and staging. It involves planning, monitoring and executing production management procedures according to budgetary and timeline requirements.

The unit applies to those who display a high level of initiative and judgement as they take responsibility for managing the realisation of production concepts in their area of production expertise.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and Live Entertainment Production – Production Management

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan realisation of productions	1.1 Confirm key objectives and scope of productions with required personnel 1.2 Determine resources according to production requirements 1.3 Develop realistic expenditure estimates that meet budget allocations 1.4 Identify potential budget overruns and resolve or recommend alternatives 1.5 Monitor and evaluate planning process against

ELEMENT	PERFORMANCE CRITERIA
	production requirements 1.6 Develop action plans for realising productions 1.7 Develop contingency plans to minimise the impact of unexpected events on productions 1.8 Finalise action plans and budget, and amend documentation as required
2. Monitor pre-production	2.1 Allocate responsibilities and discuss timelines and other implementation issues with required personnel 2.2 Obtain resources and monitor supplies according to production requirements 2.3 Engage specialist staff as required 2.4 Monitor progress of agreed plans against timelines and production requirements 2.5 Identify and respond to problems promptly in consultation with required colleagues as required 2.6 Identify and implement necessary changes to production plans and update documentation as required 2.7 Coordinate and maintain communication with production departments
3. Monitor production and post-production operations	3.1 Monitor productions during show run and take action to resolve problems that arise 3.2 Participate in evaluations of technical and creative objectives of productions 3.3 Share information from evaluations with colleagues and implement recommendations

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Reading	<ul style="list-style-type: none"> • Interprets production documentation in relation to own duties • Obtains information from a range of written sources
Writing	<ul style="list-style-type: none"> • Generates and distributes documentation in relation to production management • Assembles documentation on production requirements in a logical sequence

SKILL	DESCRIPTION
Oral communication	<ul style="list-style-type: none"> • Seeks the views and opinions of others • Obtains information by listening and questioning • Uses clear language in complex formal and informal conversations to contribute information and express requirements
Numeracy	<ul style="list-style-type: none"> • Performs calculations when interpreting and working with production budgets • Compares and contrasts numerical data to monitor against agreed plans • Uses mathematical language to discuss evaluations and recommendations
Self-management	<ul style="list-style-type: none"> • Works independently and collectively with a strong sense of responsibility for goals, plans, decisions and outcomes • Takes responsibility for meeting legal and regulatory requirements within scope of own role • Applies organisational procedures when realising productions • Manages time efficiently to meet work deadlines
Teamwork	<ul style="list-style-type: none"> • Collaborates to achieve joint outcomes and takes a leadership role to help facilitate effective group interaction and direction
Planning and organising	<ul style="list-style-type: none"> • Sequences and schedules complex activities, monitors implementation and manages required communication • Reviews progress against goals, adjusting plans and resources to cope with contingencies • Implements improvements in production management procedures based on outcome of evaluations • Assesses information and contributes ideas about alternative ways of meeting requirements • Anticipates problems that might arise when realising productions and takes action to minimise their impact
Technology	<ul style="list-style-type: none"> • Distributes information electronically • Uses standard word processing and spreadsheet applications to prepare workplace documentation • Applies knowledge of technical equipment to production management duties

Unit Mapping Information

Supersedes and is equivalent to CUAPPM502 Realise productions.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>