



**Australian Government**

# **CUAPPM507 Manage safety aspects of screen productions**

**Release: 1**

## CUAPPM507 Manage safety aspects of screen productions

### Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

### Application

This unit describes the skills and knowledge required to develop safety plans for screen productions based on pre-production safety reports. It involves documenting all known and potential hazards associated with the production, and proposing actions to eliminate or minimise them that comply with relevant legislative and regulatory requirements and codes of practice.

It applies to individuals who implement safety plans, and thereby ensure the safety and security of cast, crew and equipment. They may work as location managers, production managers, or senior safety officers on a screen production.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Unit Sector

Media and Entertainment Production – Production Planning and Management

### Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Develop safety plans	<p>1.1 Analyse and discuss findings and recommendations of draft pre-production safety reports with relevant personnel, and identify required priority actions, personnel and materials</p> <p>1.2 Distribute final version of pre-production safety reports and communicate key findings to relevant personnel and organisations before commencement of filming</p> <p>1.3 Identify specific safety personnel and skills sets required for screen production activity</p> <p>1.4 Sequence production activities for effectiveness and efficiency,</p>

<b>ELEMENT</b>	<b>PERFORMANCE CRITERIA</b>
	<p>based on safety report and production schedule requirements</p> <p>1.5 Recruit and roster specialist personnel and seek other specialist advice as required in line with pre-production safety reports</p> <p>1.6 Confirm relevant personnel prepare action plans for hazardous sequences that comply with required codes, guidelines and procedures</p> <p>1.7 Coordinate and participate in all location surveys to ensure production complies with recommended industry safety codes</p> <p>1.8 Document safety plans in line with organisational procedures, ensuring all recommendations from pre-production safety reports have been addressed</p>
2. Oversee safety aspects of production set-up	<p>2.1 Confirm approval of hazardous sequences with relevant authorities before their execution</p> <p>2.2 Distribute plans, procedures and approvals to relevant personnel via daily call sheets</p> <p>2.3 Check equipment, props, crew vehicles and their operators, and maintenance personnel comply with licensing and regulatory requirements</p> <p>2.4 Check relevant personnel are applying procedures for dealing with faulty or inappropriate production equipment, and requirements for wearing personal protective equipment (PPE) clothing</p> <p>2.5 Coordinate safety and operational briefings by relevant personnel</p> <p>2.6 Complete production documentation as required and according to organisational procedures</p>
3. Organise medical and emergency services	<p>3.1 Establish medical services that may be required during production in the event of accident or illness, based on safety report</p> <p>3.2 Arrange for in- and out-of-hours services by qualified medical practitioners to be accessible to production locations</p> <p>3.3 Recruit and roster registered nurses or other medical personnel required for filming hazardous sequences</p> <p>3.4 Book and coordinate the supply of emergency services personnel required for any hazardous sequences or remote location activity</p> <p>3.5 Provide adequate and accessible first aid equipment and advise all personnel of its location</p>
4. Monitor safe execution of productions	<p>4.1 Provide safety briefings to relevant production personnel on required communication methods, chain of command, and</p>

ELEMENT	PERFORMANCE CRITERIA
	<p>emergency procedures</p> <p>4.2 Identify safety and security hazards and eliminate, isolate or minimise their risk throughout productions</p> <p>4.3 Clear production areas of non-essential personnel whenever possible</p> <p>4.4 Monitor health and safety conditions throughout productions to assess risks to safety and to ensure all work health and safety (WHS) procedures are being followed</p> <p>4.5 Supervise safe execution of all aspects of any hazardous sequences</p> <p>4.6 Cancel execution of productions where unacceptable risks are identified, and document and communicate this to relevant personnel</p>
5. React to emergency situations	<p>5.1 Recognise hazardous situations and abort production as required</p> <p>5.2 Implement emergency plans as required</p> <p>5.3 Ensure first aid is provided to injured personnel and emergency services are contacted to provide professional assistance as required</p> <p>5.4 Clear sites of items that may cause further accident or injury according to safety plans and where possible</p> <p>5.5 Complete reports documenting incidents according to organisational and legal requirements of relevant authorities</p>

## Foundation Skills

*This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.*

Skill	Performance Criteria	Description
Reading	1.1, 1.6, 1.8, 2.3, 2.6, 3.1, 5.5	<ul style="list-style-type: none"> <li>Reads and evaluates a series of complex texts to determine how general and specific legislative, regulatory, licensing and work requirements relate to the safety of the production and identification of safety priorities</li> </ul>
Writing	1.5, 1.8, 2.2, 2.6, 4.6, 5.5	<ul style="list-style-type: none"> <li>Writes accurate and comprehensive workplace documentation based on the needs of the production, providing clear, plain English information about safety information and procedures required to address workplace safety and meet organisational and</li> </ul>

		legislative requirements
Oral Communication	1.1, 1.2, 4.1, 4.6, 5.3	<ul style="list-style-type: none"> <li>Listens to and notes specific information relating to production safety, using listening and questioning skills to confirm and clarify requirements</li> <li>Participates in an oral exchange that conveys safety requirements and directions and involves some negotiation regarding safety procedures and practices</li> </ul>
Navigate the world of work	1.6, 1.7, 2.1, 2.3, 2.6, 4.4-4.6, 5.5	<ul style="list-style-type: none"> <li>Meets expectations associated with a management role in the implementation of safety plans, in compliance with organisational procedures and requirements, codes of practice and the legal requirements of regulatory bodies and authorities</li> <li>Ensures all staff associated with production follow WHS procedures in the execution of their roles during production</li> <li>Takes responsibility for closure of productions in unacceptable risk situations</li> </ul>
Interact with others	1.1, 1.2, 1.5, 1.6, 2.1, 2.4, 4.1, 4.6,	<ul style="list-style-type: none"> <li>Establishes and uses appropriate methods and practices when communicating with personnel about safety provision and compliance requirements</li> </ul>
Get the work done	1.1-1.8, 2.2, 2.3, 2.5, 3.1-3.5, 4.2, 4.3, 4.5, 4.6, 5.1-5.4	<ul style="list-style-type: none"> <li>Develops plans to manage complex routine and non-routine tasks with an awareness of how they contribute to the safety of cast, crew and equipment in all production situations</li> <li>Monitors implementation of plans for compliance with all safety and regulatory requirements, and manages communication</li> <li>Applies problem-solving techniques to risk management</li> <li>Makes decisions rapidly in emergencies according to specific procedures defined in plans</li> </ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAPPM507 Manage safety aspects of screen productions	CUFPPM503A Manage safety aspects of screen productions	Updated to meet Standards for Training Packages. Minor edits to performance criteria.	Equivalent unit

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>