



Australian Government

CUAPHI312 Capture photographic images

Release: 1

CUAPHI312 Capture photographic images

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to capture photographic images using different techniques and camera technologies. It involves preparing for image capture, previewing the image, reviewing and enhancing to meet project requirements and finalising the image capture process.

It applies to individuals who are planning a career in photo imaging, or in contexts where photography may not be the primary job role or focus of work activity.

No licensing, legislative or certification conditions apply to this unit at the time of publication.

Unit Sector

Visual communication – photo imaging

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to capture images	1.1 Discuss photographic project with required personnel and select appropriate camera and accessories 1.2 Assess camera features and plan shots according to project requirements
2. Preview and experiment with image capture	2.1 Operate camera according to manufacturer specifications and flash units as required 2.2 Set camera preferences and capture required images using photographic techniques 2.3 Adjust planned shots and experiment with different methods of achieving required results according to project requirements

ELEMENT	PERFORMANCE CRITERIA
3. Review images	3.1 Implement safe ergonomic practices when using screens and keyboards 3.2 Download digital images or scan developed film images using digital imaging software that meets project requirements 3.3 Rotate, cull, sort and rename images according to project requirements 3.4 Apply metadata and key words to images according to project requirements 3.5 Back up files of images and archive as required 3.6 Improve own skills on quality of original capture using feedback from others
4. Enhance images	4.1 Manipulate original captures according to project requirements using digital imaging software 4.2 Evaluate enhanced images and confirm with required personnel that project requirements have been achieved 4.3 Improve own skills on quality of enhanced images using feedback from others
5. Finalise image capture process	5.1 Catalogue, extract and embed metadata as required 5.2 Complete workflow documentation as required 5.3 Clean and store equipment and accessories according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Reading	Interprets straightforward information from credible sources to operate equipment correctly
Writing	Uses clear, specific and industry-related terminology and key words to record file identification information and complete related process documentation
Oral Communication	- Participates in discussions with others using clear and relevant language - Uses listening and questioning techniques to request feedback and confirm understanding - Follows accepted communication practices and procedures to

SKILL	DESCRIPTION
	discuss work progress, and seeks and accepts feedback
Self-management	• Observes workplace safety practices when performing tasks and follows correct workplace procedures • Follows correct procedures for equipment cleaning and storage
Planning and organising	• Plans and organises routine tasks with familiar goals and outcomes in a methodical sequence • Analyses photo imaging project to identify the camera features and functions required to achieve desired outcomes • Makes technical and aesthetic decisions about image enhancement to meet project requirements with input from others
Technology	• Uses digital tools to capture, identify and store digital images

Unit Mapping Information

Supersedes and is equivalent to CUAPHI302 Capture photographic images.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>