# Assessment Requirements for CUAGRD311 Prepare files for print

**Release: 1**

# Assessment Requirements for CUAGRD311 Prepare files for print

## Modification History

| Release | Comments |
|---|---|
| Release 1 | This version first released with CUA Creative Arts and Culture Training Package Version 5.0. |

## Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- prepare files for print according to at least two different printing requirements.

In the course of the above, the candidate must:

- prepare text and graphic files that meet output requirements
- review own work quality using reflection and feedback from others
- create and store back-up files according to printing requirements.

## Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- common requirements when preparing files for print that include:
    - different printing processes
    - industry standard print preparation software
    - file formats for various outputs
    - technical and visual standards
    - fitness for purpose
    - deadlines.
- common organisational procedures when preparing files for print
- differences between hard copy and soft copy publishing processes
- importance of image resolution when preparing files
- common image manipulation techniques
- basic colour modes used to prepare files for print
- common styles and templates used when preparing files for print.

## Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- documentation that specifies job requirements
- software to reproduce graphic designs
- interaction with required personnel.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

## Links

Companion Volume Implementation Guide is found on VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5