



**Australian Government**

# **CUACNM412 Prepare display mounts for collection material**

**Release: 1**

## CUACNM412 Prepare display mounts for collection material

### Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 5.0.

### Application

This unit describes the skills and knowledge required to prepare sites for the display of collection material. It involves planning the assembly and construction of display mounts, preparing for the display of cultural material and constructing required components.

The unit applies to those who construct and assemble display areas with temporary or permanent components. In large cultural organisations, this work may constitute a complete job and be the responsibility of qualified tradespeople working under the guidance of curators and other specialised senior staff. In smaller organisations, people with a wide range of general and collection-management responsibilities may undertake this role, either under supervision or autonomously.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Unit Sector

Cultural services – Collection management

### Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan construction of display mounts	1.1 Locate and confirm collection material to be displayed in discussion with required personnel 1.2 Receive and interpret plans and other required documentation 1.3 Estimate and confirm site requirements according to organisational policies and procedures associated with display components and assembly of mounts 1.4 Confirm mounting and display requirements, components and timelines

	1.5 Assess potential risks and refer to required personnel
2. Prepare for the display of collection material	<p>2.1 Determine equipment and materials to be used according to display requirements</p> <p>2.2 Identify cultural sensitivities and conservation requirements of collection material and check and test mounting and display components for compatibility with requirements</p> <p>2.3 Confirm mounting and display components are capable of being disassembled and reassembled to meet relocation requirements</p> <p>2.4 Maintain records relating to the preparation process and provide to required personnel according to organisational policies and procedures</p>
3. Construct or assemble mounts and display components	<p>3.1 Assemble existing structure or complete construction according to organisational policies and procedures and within required timeframes</p> <p>3.2 Anticipate and address technical problems that arise during process within scope of own role and escalate if required</p> <p>3.3 Record information relating to construction and assembly according to organisational policies and procedures and refer to required personnel</p> <p>3.4 Clean-up work site and dispose of waste according to organisational policies and procedures</p> <p>3.5 Seek feedback on own work and note areas for improvement</p>

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.*

<b>SKILL</b>	<b>DESCRIPTION</b>
Numeracy	<ul style="list-style-type: none"> <li>Compares and calculates basic measurements when estimating display, mounting and site requirements</li> <li>Calculates with whole numbers and routine fractions or decimals</li> </ul>
Oral communication	<ul style="list-style-type: none"> <li>Participates in a verbal exchange of ideas and elicits the views and opinions of others using listening and questioning techniques</li> <li>Communicates with others using applicable tone and language</li> </ul>
Reading	<ul style="list-style-type: none"> <li>Identifies and interprets information from different procedures, drawings, work plans and exhibition documentation and determines work requirements</li> </ul>
Writing	<ul style="list-style-type: none"> <li>Accurately documents requirements and outcomes using clear and specialised language</li> </ul>
Initiative and enterprise	<ul style="list-style-type: none"> <li>Completes work tasks using methods and tools that meet organisational policies and procedures</li> </ul>

<b>SKILL</b>	<b>DESCRIPTION</b>
Planning and organising	<ul style="list-style-type: none"> <li>• Takes responsibility for planning, sequencing and prioritising tasks and own workload</li> <li>• Determines resource and equipment requirements and works logically and systematically when undertaking clearly defined and familiar tasks</li> <li>• Uses appropriate methods and tools to complete work tasks</li> </ul>
Problem solving	<ul style="list-style-type: none"> <li>• Anticipates potential problems and contributes to solutions and risk management strategies</li> </ul>
Self-management	<ul style="list-style-type: none"> <li>• Accepts responsibility and ownership for tasks and makes decisions about the need to coordinate work with others</li> <li>• Takes personal responsibility for following policies, procedures and meeting deadlines</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>• Collaborates and cooperates with others when completing work tasks</li> </ul>

## Unit Mapping Information

Supersedes and is equivalent to CUACNM402 Prepare display mounts for collection material.

## Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>