



Australian Government

CUABRT414 Coordinate outside broadcasts

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 5.0.

Application

This unit describes the skills and knowledge required to coordinate outside broadcasts in media industries including setting up and monitoring live feeds and rectifying faults quickly and efficiently. Individuals plan and prepare for outside broadcasts, install and test equipment, establish and monitor signal quality and finalise outside broadcast operations.

The unit applies to those who work with minimum supervision and in the context of outside broadcasts, who are usually responsible for supervising others when coordinating outside broadcasts.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production – Broadcast technology

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for outside broadcasts	1.1 Determine production requirements of outside broadcast (OB) in consultation with required personnel 1.2 Identify potential problems and discuss solutions or contingency plans with required personnel according to production requirements 1.3 Determine connection from OB point to program centre, conducting site surveys as required 1.4 Check equipment and organise repairs as required in preparation for OB 1.5 Collaborate in pre-production sessions and ensure coordination of production and technical operations according to production

ELEMENT	PERFORMANCE CRITERIA
	requirements
2. Coordinate technical operations during outside broadcasts	2.1 Activate OB equipment on location where required, according to organisational procedures 2.2 Install and safely test equipment at OB locations following industry and organisational regulations and standards 2.3 Establish and maintain signal and communication paths between OB point and program centre 2.4 Communicate with master control during OB from OB point according to organisational standards 2.5 Respond in the event of equipment failure according to organisational standards 2.6 Monitor signal quality from OB point and adjust as required
3. Finalise outside broadcast location operations	3.1 Check, dismantle and store equipment according to organisational standards 3.2 Return OB location to original or improved condition 3.3 Document OB production issues as required according to organisational standards 3.4 Confirm OB equipment is sent for repair as required 3.5 Collaborate in debriefing sessions with required personnel and note areas for improvement

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Numeracy	Interprets and records test data and interprets budget constraints using mathematical formulae
Oral communication	- Uses vocabulary and features appropriate to audience in verbal discussions about requirements - Confirms understanding using questioning and listening techniques
Reading	Interprets and evaluates textual information and adheres to all required procedures and standards
Writing	Completes required reports and documentation using clear and technically specific language and diagrammatic information
Initiative and enterprise	Takes responsibility for anticipating and addressing problems, providing contingency plans as required
Planning and	Plans, schedules, implement and monitors outside broadcasts,

SKILL	DESCRIPTION
organising	documenting required and accurate details as required Adopts a methodical and logical approach to coordinating outside broadcasts seeking assistance from others as required
Self-management	Follows organisational standards, regulatory requirements and industry standards when performing work duties
Teamwork	- Applies appropriate communication practices and protocols - Achieves goals and reflects on outcomes in collaboration with others

Unit Mapping Information

Supersedes and is equivalent to CUABRT404 Coordinate outside broadcasts.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>