



Australian Government

Department of Education, Employment and Workplace Relations

CSCTRA202A Operate security vehicles

Revision Number: 2

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Modification History

CSCTRA202A Release 2: Layout adjusted. No changes to content.
CSCTRA202A Release 1: Primary release.

Unit Descriptor

This unit of competency describes the outcomes required to maintain and operate security vehicles under routine conditions.

Application of the Unit

This unit applies to staff whose duties are to operate motor vehicles used for security purposes.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the required skills and knowledge and/or the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

- | | |
|--|---|
| 1 Maintain vehicle. | <p>1.1 Check condition of vehicle regularly according to procedures and manufacturer specifications for care and maintenance.</p> <p>1.2 Identify faults and malfunctions and report these according to procedures.</p> <p>1.3 Attend to <i>routine vehicle requirements</i> in a timely manner and according to procedures.</p> |
| 2 Drive to and from assignment. | <p>2.1 Drive vehicles according to road and traffic statutes and regulations.</p> <p>2.2 Organise the journey to follow the most direct route to or from the assignment chosen, having regard to traffic and road conditions.</p> <p>2.3 Select the quickest route to the scene of emergency or alarm, based on traffic and road conditions.</p> <p>2.4 Drive vehicles in a manner that minimises risk of injury to self and others at all times.</p> |

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

Required skills:

- applying the organisation's policies and procedures for vehicle use and maintenance
- applying manufacturer instructions for use and maintenance of vehicles and related equipment
- regularly and routinely checking security vehicles and providing basic maintenance by:
 - identifying faults and malfunctions
 - reporting faults and malfunctions
- driving vehicles to and from the assignment, including:
 - driving according to the laws and regulations
 - selecting and following the most direct and appropriate route
 - parking and appropriately securing the vehicle.

Required knowledge:

- organisational requirements regarding operating security vehicles according to:
 - organisation's policies and procedures appropriate to the worker's role, responsibility and delegation
 - organisation's procedures and guidelines for operating security vehicles
 - organisation's reporting structures and delegations
 - occupational health and safety policy regarding operating security vehicles
 - manufacturer instructions and requirements for use and maintenance of vehicles and related equipment
- transport, including:
 - road and traffic statutes and regulations
 - interpretation of road maps
 - understanding observation techniques relevant to use of transportation
 - general mechanical systems, their maintenance requirements and repairs.

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, the range statement and the Assessment Guidelines for this Training Package.

Overview of assessment

Evidence for assessment must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms:

- the knowledge requirements of this unit
- the skill requirements of this unit
- application of employability skills as they relate to this unit
- ability to operate a security vehicle in a range of (two or more) contexts or occasions, over time.

Context of and specific resources for assessment

Valid assessment of this unit requires:

- a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual responsible for operating security vehicles effectively as part of a coordinated team, including coping with difficulties, irregularities and changes to routine
- copies of legislation, policies, procedures and guidelines relating to operating security vehicles
- access to appropriate learning and assessment support when required.

Method of assessment

The following assessment methods are suggested:

- observation of performance in routine workplace activities within a range of agreed responsibilities and in various work locations
- written and/or oral questioning to assess knowledge and understanding
- completion of workplace documents and reports produced as part of routine work activities
- third-party reports from experienced practitioners
- completion of performance feedback from supervisors and colleagues.

Guidance information for assessment

Assessment methods should reflect workplace demands, and any identified special needs of the candidate, including

language and literacy implications and cultural factors that may affect responses to the questions.

In all cases where practical assessment is used it will be combined with targeted questioning to assess the underpinning knowledge.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the performance criteria is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Routine vehicle

requirements may include checking:

- fuel
- oil
- water
- tyre pressure
- registration and roadworthiness.

Unit Sector(s)

Transport and escort.

Competency field

Not applicable.