



**Australian Government**

# **CSCWHS001 Use safe work practices**

**Release: 1**

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## Modification History

Release	Comments
1	<p>This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to CSCOHS201A Use safe work practices.</p>

## Application

This unit describes the skills required to maintain a safe and healthy work environment, maintain personal safety and the safety of others.

This unit applies to those working in any correctional services environment where detainees, prisoners or offenders are under supervision.

With contextualisation this unit may apply to those working in other work environments. The unit can apply to staff, contractors, external services and agencies, and professional support staff such as medical, education and training, employment, transport, escorts, representatives of government services, departments and authorities. For this reason the unit may be significantly customised, particularly in the assessment of knowledge, based on different organisational, sector and locational requirements.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Work health and safety legislation includes federal, state and territory Acts, regulations and codes of practice.

Organisational policies and procedures must be consulted and adhered to, particularly those related to work health and safety and interaction with offenders and people under care.

Those undertaking this unit work with moderate support drawing upon support from co-workers. The role requires performance of routine tasks with a limited number of familiar steps.

No licensing, legislative or certification requirements apply to unit at the time of publication.

## Competency Field

Work health and safety

## Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
<b>1. Maintain a safe and healthy environment</b>	1.1 Assess equipment, materials and environment for hazards and take protective action that gives first priority to health and safety. 1.2 Record and report work health and safety issues to designated personnel. 1.3 Use approved safety measures and techniques when lifting and carrying. 1.4 Maintain awareness of workplace health and safety issues and arrangements within the organisation and scope of responsibilities.
<b>2. Maintain personal safety</b>	2.1 Maintain personal conduct, manner and presentation. 2.2 Select and check personal protective clothing and safety equipment to ensure it is operational prior to commencing work. 2.3 Use and maintain safety and protective clothing and equipment according to manufacturer specifications and ensure it is appropriate for the duties performed. 2.4 Identify and anticipate factors that lead to hostility and threatening behaviour and assess incidents for risk and appropriate action. 2.5 Maintain current safe practice requirements and first aid knowledge and skills to the standard required by the organisation.
<b>3. Contribute to maintaining safety of others</b>	3.1 Recognise impact of own actions on safety of others. 3.2 Maintain contact with other work group members at all times. 3.3 Alert others to unsafe situations clearly, ensuring relayed information is understood. 3.4 Provide assistance to persons in danger ensuring own safety is maintained.

## Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5					
Learning					Reading					Writing					Oral communication					Numeracy N/A				
Performance variables																								
1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5					
Support					Context					Text complexity					Task complexity									

Further information on ACSF and the foundation skills underpinning this unit can be found in the [Foundation Skills Guide](#) <http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide> on the GSA website.

## Unit Mapping Information

Supersedes and is equivalent to CSCOHS201A Use safe work practices.

## Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

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