



Australian Government

Assessment Requirements for CSCOFM036 Provide guidance and counsel

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the CSC Correctional Services Training Package Release 4.0

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on two separate occasions and include:

- applying knowledge and understanding of the impact of personal and organisational values
- using a range of effective communication strategies for guidance, mediation, negotiation, advocacy and conflict management
- applying principles of individual responsibility, autonomy and accountability
- using strategies for behaviour management and change
- sharing and recording/documenting relevant information.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- cultural, gender, religious and social issues relevant to offenders, relationships and offending circumstances
- organisational policies and procedures related to case management and professional role
- legislation and statutory requirements
- role and function of the criminal justice system
- relevant ethical and professional standards
- organisational code of conduct and principles of duty of care
- effective strategies for offender behaviour management, motivation and change
- organisational and departmental record keeping and reporting systems
- welfare system, and community and professional support services
- effects of values and beliefs on own behaviour
- obvious and subtle forms of discrimination
- relevant conditions of orders.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training

Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>