



Australian Government

**Assessment Requirements for CSCOFM030
Support offender rehabilitation and
reintegration in the community**

Release: 1

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Modification History

Release 1.0.

This unit was released in CSC Correctional Services Training Package release 2.0.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and includes:

- using appropriate communication techniques including interpreters/translators to:
 - confirm needs of offenders
 - collaborate with all relevant parties to contribute to a case plan to address offender's needs
 - confirm that the offender understands all aspects of the process
- facilitating case management plan activities including:
 - assessing available information
 - documenting plans
 - observing and collecting feedback about behaviour, actions and progress
 - responding to changes as required

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- relevant workplace policies and procedures, and legislation and statutory requirements related to case management
- educational and vocational skills training programs available to support rehabilitation and reintegration
- strategies for reducing re-offending and rehabilitation in line with agency policies and procedures
- basic understanding of casework principles and procedures including:
 - client focussed approach
 - inclusiveness and acceptance
 - self-determination
 - SMART goal setting
 - barriers to success
 - measures of success

- information collection techniques
- cultural considerations
- local services and resources available for casework activities
- monitoring, review and revision methods
- factors affecting offender individual needs, including:
 - cultural
 - age
 - gender identity
 - sexual orientation
 - diagnosed medical conditions
 - disabilities including:
 - physical
 - intellectual
- protective factors for offenders including:
 - family and community support
 - housing and accommodation
 - cultural identity
 - income sources
 - access to support services
- indicators of risk for offenders including:
 - impact of experience with the justice system
 - mental illness
 - addiction or drug use
 - withdrawal
 - self-harm
 - history of trauma or abuse
- communication strategies used to work with offenders in case management plans including:
 - verbal
 - written
 - other non-verbal
 - language
 - styles
 - active listening
 - receiving and providing feedback
 - correct use of interpreters/translators

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in suitable workplace operational situations. Where this is not appropriate, assessment must occur in suitable simulated workplace operational situations reflecting actual industry workplace conditions that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual supervising offender's as part of a coordinated team, including coping with difficulties, irregularities and changes to routine. Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, facilities, equipment and personal protective equipment currently used in the industry
- applicable documentation relevant to the industry including legislation, workplace policy, procedures and protocols, industry standards, equipment specifications, regulations, codes of practice and operation manuals
- case studies and workplace scenarios to capture the range of situations likely to be encountered.

Links

CSC Correctional Services Training Package Companion Volume Implementation Guide at: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>