



**Australian Government**

# **Assessment Requirements for CSCOFM012 Process offender induction**

**Release: 1**

# Assessment Requirements for CSCOFM012 Process offender induction

## Modification History

Release	Comments
1	<p>These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.</p> <ul style="list-style-type: none"><li>• Assessment Requirements revised</li></ul>

## Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- using the organisation's information management system to gather and record offender information
- using communication techniques appropriate to the audience and the situation
- checking and confirming the accuracy, relevance and details of offenders' identities
- assessing security, safety and protection issues for offenders who are at risk

## Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to offender induction
- communication techniques
- duty of care
- diverse needs of offenders
- available support services

## Assessment Conditions

Valid assessment of this unit requires a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual inducting offenders effectively as part of a coordinated team, including coping with difficulties, irregularities and changes to routine.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

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