



Australian Government

CSCITL001 Manage human sources

Release: 2

CSCITL001 Manage human sources

Modification History

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. This unit was released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

This unit supersedes and is equivalent to CSCITL501 Manage human sources.

Application

This unit describes the skills required to manage risks and security for human sources, interact and communicate effectively with sources, and manage source information.

Human sources are people who provide information about activities within correctional facilities or community release behaviour to correctional services staff. Information may be provided on an ongoing or one-off basis. Human sources may be:

- covert sources
- community sources
- contact sources

The skills and knowledge described in this unit must be carried out within the legislative, regulatory and policy environment in which they are performed. Organisational policies and procedures must be consulted and adhered to, particularly those related to management of human sources and source information.

A person undertaking this role works independently and in small teams under light supervision, making independent decisions based on a specified procedural framework.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Intelligence

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.

1 Manage risk and operational safety and security for human sources

- 1.1** Manage human source activities in conjunction with relevant stakeholders.
- 1.2** Assess human source suitability as an intelligence asset.
- 1.3** Provide contact arrangements to ensure operational security and effectiveness of human source.
- 1.4** Establish and maintain suitable locations for meeting a human source.
- 1.5** Provide instruction and briefing to human source on operational security and safety.
- 1.6** Create and maintain an appropriate cover story.
- 1.7** Monitor risk to human source and implement appropriate action.

2 Interact/ communicate effectively with human sources

- 2.1** Establish rapport and confidential relationship with human source.
- 2.2** Use language and communication techniques appropriate to the human source being engaged.
- 2.3** Gather information in a secure and discreet manner without compromising the integrity of the human source operation.
- 2.4** Interact with human sources and co-workers while maintaining professional boundaries.

3 Manage human source

- 3.1** Record human source details and maintain contact

information

records.

- 3.2 Evaluate and re-evaluate human source information.
- 3.3 Store information collected from human sources securely.
- 3.4 De-identify human source information where necessary.
- 3.5 Disseminate human source information to relevant parties.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

Supersedes and is equivalent to CSCITL501 Manage human sources.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>