



Australian Government

CSC50115 Diploma of Correctional Administration

Release 3

CSC50115 Diploma of Correctional Administration

Modification History

Release 3. Modifications have been made to:

- Unit CSCORG021 deleted due to zero enrolment
- Unit CSCORG020 deleted due to zero enrolment
- Unit CSCOFM022 deleted due to zero enrolment

Release 2. Modifications have been made to:

- One or more units added or deleted from the general elective group

Release 1. This version was released in CSC Correctional Services Training Package release 1.0 and meets the requirements of the Standards for Training Packages.

- Supersedes and equivalent to CSC50112 Diploma of Correctional Administration.
- CSC unit codes updated.
- Imported elective units updated.

Qualification Description

This qualification reflects the role of individuals employed in administration of programs and services relating to the supervision and management of offenders and detainees. It allows for the attainment of general competencies and also specialisation in Intelligence operations.

The general qualification reflects the advanced skills required to operate across a variety of correctional sectors and services.

The Intelligence stream reflects the skills required by intelligence officers operating in a corrections environment to interact with human sources, analyse intelligence information gathered through human sources and develop standardised intelligence products.

Statutory/legislative requirements apply to this qualification and may vary across states and territories. Users are required to check with the relevant jurisdiction for current requirements.

Additional qualification advice

Where a defined specialisation is completed as listed below, the resultant testamur can be titled: Diploma of Correctional Administration (field of study) e.g. Diploma of Correctional Administration (Intelligence).

Packaging Rules

8 units of competency must be completed:

- 2 core units
- 6 elective units consisting of:
 - units from either Group A or Group B

- up to 2 elective units may be selected from this or imported from any other endorsed Training Package or accredited course, provided the selected units contribute to the vocational outcome of the qualification and do not duplicate content already covered. Where imported units are selected, care must be taken to ensure that any prerequisite units specified are complied with.

Specialisation

Candidates may specialise in Intelligence by completing the 2 core units, 4 Group A units and 2 Group B units.

Up to 2 elective units may be selected from this or imported from any other endorsed Training Package or accredited course when selecting Group B electives.

Core units

CSCORG014 Use information to make critical decisions

CSCORG022 Manage effective workplace relationships

Group A: Intelligence specialisation

BSBRSK401 Identify risk and apply risk management processes

CSCITL001 Manage human sources

CSCITL002 Analyse information

CSCITL003 Produce and review standard intelligence products

Group B: General elective units

BSBHRM405 Support the recruitment, selection and induction of staff

BSBINM501 Manage an information or knowledge management system

BSBLED501 Develop a workplace learning environment

BSBMGT516 Facilitate continuous improvement

BSBPMG521 Manage project integration

BSBPMG522 Undertake project work

BSBSUS501 Develop workplace policy and procedures for sustainability

BSBWOR501 Manage personal work priorities and professional development

CHCCCS003 Increase the safety of individuals at risk of suicide

CPPCMN4007 Manage workplace safety arrangements

CSCINT006	Use therapeutic processes in groups to address offending behaviour
CSCINT007	Use group processes to address offending behaviour
CSCOFM020	Coordinate offender management processes
CSCOFM021	Plan and review services to offenders
CSCORG010	Organise and chair meetings
CSCORG011	Establish and maintain networks
CSCORG012	Manage activities to meet client requirements
CSCORG015	Represent and promote the organisation
CSCORG016	Coordinate resource allocation and usage
CSCORG017	Coordinate the implementation of change
CSCORG018	Manage a work unit
CSCORG019	Manage teamwork through delegations
CSCSAS018	Plan responses to incidents that jeopardise safety and security
CSCSAS019	Determine response to security risks
PSPGEN047	Promote diversity
PSPGEN051	Conduct evaluations
PSPGEN054	Use complex workplace communication strategies
PSPGEN060	Manage performance
PSPPCM011	Plan to manage a contract
PSPREG020	Conduct prosecutions
PSPSEC012	Develop security risk management plans
PSPSEC013	Implement and monitor security risk management plans

Qualification Mapping Information

This qualification supersedes and is equivalent to CSC50112 Diploma of Correctional Administration.

Links

CSC Correctional Services Training Package Companion Volume Implementation Guide at: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>