



Australian Government

CSC30122 Certificate III in Correctional Practice

Release 1

CSC30122 Certificate III in Correctional Practice

Modification History

Release 1. This is the first release of this qualification in the CSC Correctional Services Training Package Release 5.0

Qualification Description

This qualification reflects the role of individuals employed in the supervision and monitoring of offenders and detainees. It allows for the attainment of general competencies or specialisations in Adult or Youth Custodial and Adult or Youth Community streams.

The general qualification covers the competencies required by individuals whose work roles are not defined in the specialist groups. The general qualification reflects the role of individuals who undertake a range of support tasks including:

- administrative
- case work
- translation
- health, safety and clinical
- operational, maintenance and technical
- training and education.

The custodial specialisation covers the competencies required by individuals usually enrolled in an entry-level training program and required to demonstrate their capacity to assume custodial officer responsibilities. At the completion of this qualification, officers will be expected to assume full custodial duties. There are separate specialisation groups with distinct requirements for adult and youth custodial specialisations. These specialisations reflect the role of individuals who undertake a range of custodial tasks including:

- supervising offenders in detention
- monitoring and maintaining the security of physical assets
- monitoring behaviour and ensuring safety of offenders
- delivering services and programs to offenders.

The community specialisations cover the competencies required by individuals who supervise offenders directly or indirectly in the community and within specified parameters of responsibility defined by work activities or by the complexity of assessment of offenders' needs and risks. There are separate specialisation groups with distinct requirements for adult and youth community specialisations. These specialisations reflect the role of individuals who undertake a range of supervision tasks including:

- working with people subject to a justice intervention, offenders, their families and the community
- supervising and monitoring offenders on community orders
- casework, liaison and local engagement activities.

Statutory/legislative requirements apply to this qualification and may vary across states and territories. Users are required to check with the relevant jurisdiction for current requirements.

Additional qualification advice

Where a defined specialisation is completed as detailed below, the resultant testamur can be titled: Certificate III in Correctional Practice (field of study) e.g. Certificate III in Correctional Practice (Adult Custodial).

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

16 units of competency must be completed:

- 5 core units
- 11 elective units consisting of:
 - units from either Group A, Group B, Group C, Group D or Group E
 - up to 4 elective units may be selected from this or imported from any other endorsed Training Package or accredited course, provided the selected units contribute to the vocational outcome of the qualification and do not duplicate content already covered. Where imported units are selected, care must be taken to ensure that any prerequisite units specified are complied with.

Where a pre-requisite unit is attached to a unit it is identified by this symbol ⊥.

Specialisations

Candidates may specialise in a specific stream by completing the core units and elective units from one of the following:

- Adult Custodial specialisation = 5 core units, 5 Group A units plus 6 Group E units
- Adult Community specialisation = 5 core units, 6 Group B units plus 5 Group E units
- Youth Custodial specialisation = 5 core units, 7 Group C units plus 4 Group E units
- Youth Community specialisation = 5 core units, 5 Group D units plus 6 Group E units

Up to 4 elective units may be selected from this or imported from any other endorsed Training Package or accredited course when selecting Group E electives.

Core units

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|-----------|-------------------------------------------------------|
| CSCORG043 | Communicate effectively |
| CSCORG044 | Contribute to achieving the goals of the organisation |
| CSCORG050 | Prepare and write reports |
| CSCSAS028 | Maintain security |

CSCWHS004 Use safe work practices

Group A: Adult Custodial specialisation

CSCOFM045 Supervise offenders

CSCSAS022 Conduct searches

CSCSAS025 Contain incidents that jeopardise safety and security

CSCSAS026 Control incidents using defensive tactics

CSCSAS027 Maintain operational security

Group B: Adult Community specialisation

CSCOFM024 Establish and maintain relationships with community agencies and offenders

CSCOFM025 Promote cooperative behaviour

CSCOFM030 Support offender rehabilitation and reintegration in the community

CSCOFM047 Support offender to maintain positive relationships

CSCORG029 Conduct interviews

CSCORG051 Prepare offender reports for justice agencies

Group C: Youth Custodial specialisation

CHCMHS007 Work effectively in trauma informed care

CHCPRT015 Respond to needs of youth justice clients

CHCYTH001 Engage respectfully with young people

CSCOFM025 Promote cooperative behaviour

CSCOFM027 Protect the safety and welfare of young people who have offended

CSCOFM029 Respond to offenders influenced by drugs or alcohol

CSCSAS022 Conduct searches

Group D: Youth Community specialisation

CHCPRT015 Respond to needs of youth justice clients

CHCYTH011 Work effectively with young people and their families

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|-----------|----------------------------------------------------------------------------|
| CSCOFM024 | Establish and maintain relationships with community agencies and offenders |
| CSCOFM029 | Respond to offenders influenced by drugs or alcohol |
| CSCOFM030 | Support offender rehabilitation and reintegration in the community |

Group E: General elective units

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|------------|-----------------------------------------------------------------------------------|
| BSBSUS211 | Participate in sustainable work practices |
| CHCGRP002 | Plan and conduct group activities |
| CHCMHS007 | Work effectively in trauma informed care |
| CPPFES2005 | Demonstrate first attack firefighting equipment |
| CPPSEC3108 | Store, protect and dispose of security information |
| CSCOFM026 | Protect the safety and welfare of Aboriginal and Torres Strait Islander offenders |
| CSCOFM029 | Respond to offenders influenced by drugs or alcohol |
| CSCOFM030 | Support offender rehabilitation and reintegration in the community |
| CSCOFM035 | Protect the safety and welfare of vulnerable offenders |
| CSCOFM039 | Maintain the health, safety and welfare of offenders |
| CSCOFM040 | Maintain the safety and welfare of offenders in short-term incarceration |
| CSCOFM041 | Process offender induction |
| CSCOFM042 | Provide responsible care to offenders with a mental health condition |
| CSCOFM044 | Supervise female offenders |
| CSCOFM046 | Supervise offenders outside of a correctional facility |
| CSCORG028 | Work effectively with culturally diverse offenders and colleagues |
| CSCSAS023 | Support a response to medical emergencies |
| CSCSAS024 | Manage conflict through negotiation |
| CSCSAS031 | Operate central monitoring station |
| CSCSAS034 | Supervise attendance at court |

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| CSCTRA005 | Maintain security during escort |
| HLTAID009 | Provide cardiopulmonary resuscitation |
| HLTAID010 | Provide basic emergency life support |
| HLTAID011 | Provide First Aid |
| HLTAID013 | Provide First Aid in a remote or isolated site |
| HLTAID015 | Provide advanced resuscitation and oxygen therapy └ HLTAID011 Provide First Aid |
| HLTAID016 | Manage first aid services and resources |
| HLTPAT005 | Collect specimens for drugs of abuse testing |
| MSMWHS216 | Operate breathing apparatus |
| PSPGEN114 | Work effectively with diversity and inclusion |
| PSPGEN145 | Work effectively in the organisation |
| TAEDEL301 | Provide work skill instruction |
| TLIC1051 | Operate commercial vehicle |
| TLIF2010 | Apply fatigue management strategies |

Qualification Mapping Information

This qualification replaces and is equivalent to CSC30120 Certificate III in Correctional Practice.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>