



**Australian Government**

# **CPP30711 Certificate III in Waste Management**

**Release 3**

# CPP30711 Certificate III in Waste Management

## Modification History

Version Comment

- 3 Deletion of the Waste Management units as approved by the Industry Reference Committee Release 10.0 of the CPP Property Services Training Package:
- CPPWMT3041A - Identify operational requirements of waste management industry
  - CPPWMT3051A - Dispose of waste water to sewer
  - CPPWMT3054A - Maintain credit control
  - CPPWMT3063A - Apply safe operational practices when vehicles contact overhead wires.
- 2 Update superseded non-native elective units to current equivalent unit:
- RTE3323A to AHCCOM302
  - RTE4519A to AHCCOM401
  - RTE3512A to AHCPHT307
  - RTE3513A to AHCPHT308
  - BSBCUS301A to BSBCUS301
  - BSBDIV301A to BSBDIV301
  - BSBFIA301A to BSBFIA301
  - BSBFIA302A to BSBFIA302
  - BSBFIA303A to BSBFIA303
  - BSBFIA304A to BSBFIA304
  - BSBFLM303C to BSBFLM303
  - BSBFLM306C to BSBFLM306
  - BSBFLM309C to BSBFLM309
  - BSBFLM312C to BSBFLM312
  - BSBINM301A to BSBINM301
  - BSBINN201A to BSBINN201
  - BSBITU306A to BSBITU306
  - BSBPRO301A to BSBPRO301
  - BSBRKG304B to BSBRKG304
  - BSBWOR201A to BSBWOR201
  - BSBWOR301A to BSBWOR301
  - SIRXSLS003A to SIRXSLS304
  - TLIB3006A to TLIB3006
  - TLIC3004A to TLIC3004
  - TLIC3005A to TLIC3005
  - TLIC4006A to TLIC4006

- TLID2003A to TLID2003
- TLID3024A to TLID3024
- TLIF2010A to TLIF2010
- TLIF3013A to TLIF3013
- TLIH3002A to TLIH3002
- TLILIC2016A to TLILIC2016
- TLILIC3017A to TLILIC3017
- TLILIC3018A to TLILIC3018

This version released with CPP07 Version 14.4.

## Description

This qualification applies to individuals who apply a broad range of competencies in a varied work context using some discretion, judgement and relevant theoretical knowledge. They may be responsible for operational waste management activities, under supervision, supporting a team.

## Pathways Information

Not applicable.

## Licensing/Regulatory Information

Not applicable.

## Entry Requirements

Not applicable.

## Employability Skills Summary

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> <li>• listen to and understand work instructions, directions and feedback</li> <li>• speak clearly and directly to relay information</li> <li>• read and interpret workplace related documentation, such as job sheets and material safety data sheets</li> <li>• write reports and documentation</li> <li>• interpret the needs of team members from clear information</li> </ul>

	<ul style="list-style-type: none"> <li>and feedback</li> <li>• apply basic numeracy skills to workplace requirements involving measuring and counting</li> <li>• establish and use networks</li> <li>• share information, e.g. with other staff, and working as part of a team</li> <li>• negotiate responsively, e.g. regarding own work role and conditions, and possibly with contractors</li> <li>• persuade effectively</li> <li>• be appropriately assertive, e.g. in relation to safe or ethical work practices and own work role</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>• work as an individual and a team member</li> <li>• work with diverse individuals and groups</li> <li>• apply knowledge of own role as part of a team</li> <li>• identify and use the strengths of other team members</li> <li>• give feedback, coach and mentor</li> </ul>
Problem-solving	<ul style="list-style-type: none"> <li>• develop practical and creative solutions to workplace problems</li> <li>• show independence and initiative in identifying problems</li> <li>• solve problems individually or in teams</li> <li>• use numeracy skills to solve problems, e.g. time management, simple calculations, and shift handover</li> <li>• test assumptions and take context into account</li> <li>• listen to and resolve concerns in relation to workplace issues</li> <li>• resolve client concerns relative to workplace responsibilities</li> </ul>
Initiative and enterprise	<ul style="list-style-type: none"> <li>• adapt to new situations</li> <li>• be creative in response to workplace challenges within relevant guidelines and protocols</li> <li>• identify opportunities that might not be obvious to others</li> <li>• generate a range of options in response to workplace matters</li> <li>• translate ideas into action</li> <li>• develop innovative solutions</li> </ul>
Planning and organising	<ul style="list-style-type: none"> <li>• collect, analyse and organise information</li> <li>• use basic business systems for planning and organising</li> <li>• be appropriately resourceful</li> <li>• take limited initiative and make decisions within workplace role</li> <li>• participate in continuous improvement and planning processes</li> <li>• work within or establish clear work goals and deliverables</li> <li>• determine or apply required resources</li> <li>• allocate resources to tasks and workplace requirements (only for team leader or leading hand roles)</li> </ul>

	<ul style="list-style-type: none"> <li>• manage time and priorities</li> <li>• adapt resource allocations to cope with contingencies</li> </ul>
Self-management	<ul style="list-style-type: none"> <li>• be self-motivated</li> <li>• articulate own ideas and vision</li> <li>• balance own ideas, values and vision with workplace values and requirements</li> <li>• monitor and evaluate own performance</li> <li>• take responsibility at the appropriate level</li> </ul>
Learning	<ul style="list-style-type: none"> <li>• be open to learning new ideas and techniques</li> <li>• learn in a range of settings, including informal learning</li> <li>• participate in ongoing learning</li> <li>• learn in order to accommodate change</li> <li>• learn new skills and techniques</li> <li>• take responsibility for own learning</li> <li>• contribute to the learning of others, e.g. by sharing information</li> <li>• apply a range of learning approaches</li> <li>• develop own learning pathways</li> <li>• participate in developing own learning plans, e.g. as part of performance management</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• use technology and related workplace equipment</li> <li>• use basic technology skills to organise data</li> <li>• adapt to new technology skill requirements</li> <li>• apply OHS knowledge when using technology</li> <li>• apply technology as a management tool</li> </ul>

## Packaging Rules

To achieve this qualification, the candidate must demonstrate competency in:

- 17 units of competency:
  - 5 core units
  - 12 elective units.

The elective units are to be chosen as follows:

- a minimum of 4 from Group A, of which up to 2 may be from the Group A elective units listed in CPP40911 Certificate IV in Waste Management
- up to 8 units from Group A or Group B
- up to 2 units from a Certificate III qualification, or a level above or below, in CPP07 or another current Training Package or state-accredited course, provided the integrity of the AQF alignment is ensured, and they contribute to a valid, industry-supported vocational outcome.

**Core units of competency**

<b>Unit code</b>	<b>Unit title</b>
CPPCMN3001B	Participate in environmentally sustainable work practices
CPPCMN3003A	Contribute to workplace safety arrangements
CPPCMN3004A	Respond to enquiries and complaints
CPPWMT3044A	Identify wastes and hazards

**Elective units of competency****Group A elective units**

<b>Unit code</b>	<b>Unit title</b>
BSBDIV301	Work effectively with diversity
BSBFLM306	Provide workplace information and resourcing plans
BSBRKG304	Maintain business records
BSBWOR301	Organise personal work priorities and development
CPPWMT3005A	Identify and segregate waste
CPPWMT3011A	Respond to waste emergencies
CPPWMT3013A	Receive waste
CPPWMT3014A	Manually sort waste
CPPWMT3015A	Move waste using loadshifting equipment
CPPWMT3016A	Operate waste processing plant
CPPWMT3017A	Store waste

CPPWMT3018A	Dispatch processed waste
CPPWMT3019A	Prepare waste for re-use
CPPWMT3020A	Place and compact waste
CPPWMT3021A	Cover waste
CPPWMT3023A	Maintain waste disposal sites
CPPWMT3025A	Monitor contained waste
CPPWMT3038A	Process waste
CPPWMT3042A	Follow environmental policies and procedures when transporting waste
CPPWMT3046A	Conduct resource recovery
CPPWMT3059A	Plan and conduct waste assessments

### Group B elective units

Unit code	Unit title
BSBCUS301	Deliver and monitor a service to customers
BSBFIA301	Maintain financial records
BSBFIA302	Process payroll
BSBFIA303	Process accounts payable and receivable
BSBFIA304	Maintain a general ledger
BSBFLM303	Contribute to effective workplace relationships
BSBFLM309	Support continuous improvement systems and processes
BSBFLM312	Contribute to team effectiveness
BSBINM301	Organise workplace information
BSBINN201	Contribute to workplace innovation
BSBITU306	Design and produce business documents

BSBPRO301	Recommend products and services
BSBWOR201	Manage personal stress in the workplace
CPPCMN2001B	Control and direct traffic
CPPWMT4055A	Develop waste management proposals
HLTFA301C	Apply first aid
HLTFA302A	Provide first aid in remote situation
AHCCOM302	Dispatch materials and composted product
AHCPHT307	Prepare raw materials and compost the feedstocks
AHCPHT308	Prepare value-added compost-based products
AHCCOM401	Develop a composting recipe
SIRXSLS304	Coordinate sales performance
TLIB3006	Carry out inspection of vehicles designed to carry special loads
TLIC3004	Drive heavy rigid vehicle
TLIC3005	Drive heavy combination vehicle
TLIC4006	Drive multi-combination vehicle
TLID2003	Handle dangerous goods/hazardous substances
TLID3024	Use specialised liquid bulk transfer equipment (gravity/pressurised)
TLIF2010	Apply fatigue management strategies
TLIF3013	Coordinate breakdowns and emergencies
TLIH3002	Plan and navigate routes
TLILIC2016	Licence to drive heavy rigid vehicle
TLILIC3017	Licence to drive heavy combination vehicle
TLILIC3018	Licence to drive multi-combination vehicle



## **Custom Content Section**

Not applicable.