



**Australian Government**

# **Credit arrangements for CPP Property Services Training Package**

**Release: 11.0**

# CPP Property Services Training Package

## Modification History

Release No.	Release date	Comments
11.0	8 January, 2021	<p><b>Building Design</b></p> <p>Revision of 4 qualifications</p> <ul style="list-style-type: none"> <li>• CPP40121 Certificate IV in Residential Drafting</li> <li>• CPP50921 Diploma of Building Design</li> <li>• CPP60421 Advanced Diploma of Building Design</li> <li>• CPP80221 Graduate Diploma of Building Design</li> </ul> <p>Development of 7 new units of competency</p> <p>Revision of 21 units of competency.</p> <p><b>Minor updates</b></p> <p>Imported equivalent elective units of competency updated in the following qualifications:</p> <p><b>CPP20319 - Certificate II in Technical Security</b></p> <ul style="list-style-type: none"> <li>• ICTTEN208 Use electrical skills when working with telecommunications networks</li> <li>• ICTWHS204 Follow work health and safety and environmental policy and procedures.</li> </ul> <p><b>CPP30119 - Certificate III in Urban Pest Management</b></p> <ul style="list-style-type: none"> <li>• CPCCCM2012 Work safely at heights.</li> </ul> <p><b>CPP30416 - Certificate III in Strata Community Management</b></p> <ul style="list-style-type: none"> <li>• BSBLDR301 Support effective workplace relationships</li> <li>• BSBSUS211 Participate in sustainable work practices.</li> </ul> <p><b>CPP30619 - Certificate III in Investigative Services</b></p> <ul style="list-style-type: none"> <li>• BSBESB305 Address compliance requirements for new business ventures</li> <li>• BSBESB401 Research and develop business plans</li> <li>• BSBESB402 Establish legal and risk management requirements of new business ventures.</li> </ul> <p><b>CPP30719 - Certificate III in Waste Management</b></p> <ul style="list-style-type: none"> <li>• BSBINS302 Organise workplace information</li> <li>• BSBLDR403 Lead team effectiveness</li> </ul>

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		<ul style="list-style-type: none"> <li>• BSBOPS304 Deliver and monitor a service to customers.</li> </ul> <p><b>CPP31218 - Certificate III in Swimming Pool and Spa Service</b></p> <ul style="list-style-type: none"> <li>• CPCCCM2012 Work safely at heights.</li> </ul> <p><b>CPP31519 - Certificate III in Real Estate Practice</b></p> <ul style="list-style-type: none"> <li>• BSBPEF301 Organise personal work priorities</li> <li>• BSBTWK301 Use inclusive work practices</li> <li>• BSBWHS307 Apply knowledge of WHS laws in the workplace.</li> </ul> <p><b>CPP40516 - Certificate IV in Strata Community Management</b></p> <ul style="list-style-type: none"> <li>• BSBCMM411 Make presentations</li> <li>• BSBESB401 Research and develop business plans</li> <li>• BSBESB403 Plan finances for new business ventures</li> <li>• BSBHRM413 Support the learning and development of teams and individuals</li> <li>• BSBHRM415 Coordinate recruitment and onboarding</li> <li>• BSBITS411 Maintain and implement digital technology</li> <li>• BSBOPS401 Coordinate business resources</li> <li>• BSBSUS411 Implement and monitor environmentally sustainable work practices</li> <li>• BSBTWK401 Build and maintain business relationships.</li> </ul> <p><b>CPP40719 - Certificate IV in Security Management</b></p> <ul style="list-style-type: none"> <li>• BSBESB402 Establish legal and risk management requirements of new business ventures</li> <li>• BSBESB403 Plan finances for new business ventures</li> <li>• BSBHRM412 Support employee and industrial relations</li> <li>• BSBHRM415 Coordinate recruitment and onboarding</li> <li>• BSBLDR413 Lead effective workplace relationships</li> <li>• BSBLDR414 Lead team effectiveness</li> <li>• BSBOPS401 Coordinate business resources</li> <li>• BSBOPS404 Implement customer service strategies</li> <li>• BSBPEF402 Develop personal work priorities</li> <li>• BSBPEF402 Develop personal work priorities</li> <li>• BSBSTR402 Implement continuous improvement.</li> </ul> <p><b>CPP40919 - Certificate IV in Waste Management</b></p> <ul style="list-style-type: none"> <li>• BSBHRM415 Coordinate recruitment and onboarding</li> <li>• BSBINS402 Coordinate workplace information systems</li> </ul>

Release No.	Release date	Comments
		<ul style="list-style-type: none"> <li>• BSBOPS404 Implement customer service strategies</li> <li>• BSBOPS503 Develop administrative systems</li> <li>• BSBTEC402 Design and produce complex spreadsheets</li> <li>• BSBWRT411 Write complex documents.</li> </ul> <p><b>CPP41119 - Certificate IV in Home Energy Efficiency and Sustainability</b></p> <ul style="list-style-type: none"> <li>• BSBAUD411 Participate in quality audits</li> <li>• BSBAUD511 Initiate quality audits</li> <li>• BSBAUD512 Lead quality audits</li> <li>• BSBAUD513 Report on quality audits</li> <li>• BSBESB305 Address compliance requirements for new business ventures</li> <li>• BSBESB402 Establish legal and risk management requirements of new business ventures</li> <li>• BSBESB406 Establish operational strategies and procedures for new business ventures</li> <li>• BSBSUS411 Implement and monitor environmentally sustainable work practices</li> <li>• BSBWRT411 Write complex documents.</li> </ul> <p><b>CPP41319 - Certificate IV in Swimming Pool and Spa Service</b></p> <ul style="list-style-type: none"> <li>• BSBESB402 Establish legal and risk management requirements of new business ventures</li> <li>• BSBESB404 Market new business ventures</li> <li>• BSBESB406 Establish operational strategies and procedures for new business ventures</li> <li>• BSBESB407 Manage finances for new business ventures</li> <li>• BSBLDR413 Lead effective workplace relationships</li> <li>• BSBSUS411 Implement and monitor environmentally sustainable work practices.</li> </ul> <p><b>CPP41519 - Certificate IV in Security Risk Analysis</b></p> <ul style="list-style-type: none"> <li>• BSBAUD412 Work within compliance frameworks</li> <li>• BSBESB402 Establish legal and risk management requirements of new business ventures</li> <li>• BSBESB403 Plan finances for new business ventures</li> <li>• BSBHRM415 Coordinate recruitment and onboarding</li> <li>• BSBINS401 Analyse and present research information</li> <li>• BSBOPS404 Implement customer service strategies</li> <li>• BSBPMG430 Undertake project work</li> </ul>

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		<ul style="list-style-type: none"> <li>• BSBTWK301 Use inclusive work practices.</li> </ul> <p><b>CPP41619 - Certificate IV in Urban Pest Management</b></p> <ul style="list-style-type: none"> <li>• BSBESB406 Establish operational strategies and procedures for new business ventures</li> <li>• BSBESB407 Manage finances for new business ventures</li> <li>• BSBWRT411 Write complex documents.</li> </ul> <p><b>CPP50316 - Diploma of Strata Community Management</b></p> <ul style="list-style-type: none"> <li>• BSBFIN501 Manage budgets and financial plans</li> <li>• BSBHRM415 Coordinate recruitment and onboarding</li> <li>• BSBLDR522 Manage people performance</li> <li>• BSBLDR602 Provide leadership across the organisation</li> <li>• BSBOPS502 Manage business operational plans</li> <li>• BSBSTR602 Develop organisational strategies</li> <li>• BSBTWK503 Manage meetings.</li> </ul> <p><b>CPP50619 - Diploma of Security Risk Management</b></p> <ul style="list-style-type: none"> <li>• BSBHRM524 Coordinate workforce plan implementation</li> <li>• BSBHRM528 Coordinate remuneration and employee benefits</li> <li>• BSBLDR522 Manage people performance</li> <li>• BSBLDR602 Provide leadership across the organisation</li> <li>• BSBOPS502 Manage business operational plans</li> <li>• BSBOPS505 Manage organisational customer service</li> <li>• BSBTWK502 Manage team effectiveness.</li> </ul> <p>Refer Companion Volume Implementation Guide for further information.</p>
10.3	7 July, 2020	<p><b>Minor update</b></p> <p>CPPSEC2023 Install video surveillance systems and equipment</p> <ul style="list-style-type: none"> <li>• Update to Australian Standards codes.</li> </ul> <p>CPPUPM3011 Manage organisms by applying fumigants to commodities and environments</p> <ul style="list-style-type: none"> <li>• Reference to AS 2476 removed from Knowledge Evidence and Assessment Guidelines</li> </ul> <p>Refer to Companion Volume Implementation Guide Release 10.3</p>
10.2	15 June, 2020	<p><b>Minor update</b></p> <p>CPPREP4202 Establish and maintain vendor and lessor</p>

Release No.	Release date	Comments
		relationships and networks. Changes to Performance Evidence and Assessment Conditions. Refer to Companion Volume Implementation Guide Release 10.2
10.1	1 April, 2020	<p><b>Minor update</b></p> <p>CPP41519 Certificate IV in Security Risk Analysis</p> <p>Inclusion of two units to Group D General Electives to allow for alignment with the NSW Security Licence Enforcement Division:</p> <ul style="list-style-type: none"> <li>• CPPSEC5004 Develop security risk management plans</li> <li>• CPPSEC5005 Implement security risk management plans</li> </ul> <p>Correction to unit mapping equivalencies:</p> <ul style="list-style-type: none"> <li>• CPPUPM4001 Assess and select pest management vehicle and equipment from equivalent to not equivalent.</li> <li>• CPPUPM4002 Schedule, organise and monitor pest management operations <ul style="list-style-type: none"> <li>• Incorporates content from CPPPMT3019 Organise and monitor pest management operations.</li> </ul> </li> </ul> <p>Refer to Companion Volume Implementation Guide Release 10.1</p>
10.0	14 February, 2020	<p><b>Waste Management</b></p> <p>Revision of two qualifications:</p> <ul style="list-style-type: none"> <li>• CPP30719 Certificate III in Waste Management</li> <li>• CPP40919 Certificate IV in Waste Management</li> </ul> <p>Deletion of two qualifications:</p> <ul style="list-style-type: none"> <li>• CPP20411 Certificate II in Waste Management</li> <li>• CPP50811 Diploma of Waste Management</li> </ul> <p>Revision of 21 units of competency</p> <p>Deletion of 19 units of competency</p> <p><b>Minor update:</b></p> <p>Urban Pest Management:</p> <p>Correction of Performance Criteria 5.1 through 5.5</p> <ul style="list-style-type: none"> <li>• CPPUPM3042 Install termite management systems.</li> </ul> <p>Refer to Companion Volume Implementation Guide Release 10.0</p>

<b>Release No.</b>	<b>Release date</b>	<b>Comments</b>
9.0	30 September, 2019	<p><b>Home Sustainability</b></p> <p>Revision of 1 qualification which supersedes its version in the CPP07 Property Services Training Package.</p> <ul style="list-style-type: none"> <li>• CPP41119 Certificate IV in Home Energy Efficiency and Sustainability</li> </ul> <p>Deletion of 1 qualification:</p> <ul style="list-style-type: none"> <li>• CPP51012 Diploma of Residential Building Energy Assessment</li> </ul> <p>Revision of 12 units of competency</p> <p>Deletion of 13 units of competency</p> <p>Refer to Companion Volume Implementation Guide Release 9.0</p>
9.0	30 September, 2019	<p><b>Security Project</b></p> <p>Revision of 5 qualifications which supersede their versions in the CPP07 Property Services Training Package:</p> <ul style="list-style-type: none"> <li>• CPP20319 Certificate II in Technical Security</li> <li>• CPP30519 Certificate III in Technical Security</li> <li>• CPP30619 Certificate III in Investigative Services</li> <li>• CPP40719 Certificate IV in Security Management</li> <li>• CPP50619 Diploma of Security Risk Management</li> </ul> <p>Development of 1 new qualification:</p> <ul style="list-style-type: none"> <li>• CPP41519 Certificate IV in Security Risk Analysis <ul style="list-style-type: none"> <li>• 63 units of competency <ul style="list-style-type: none"> <li>• 56 updated units</li> <li>• 51 equivalent units</li> <li>• 5 non-equivalent</li> </ul> </li> <li>• 7 new units</li> </ul> </li> <li>• 2 new skill sets</li> </ul> <p>Refer to Companion Volume Implementation Guide Release 9.0</p>
9.0	30 September, 2019	<p><b>Swimming Pool and Spa Service</b></p> <p>Revision of 1 qualification which supersedes its version in the CPP07 Property Services Training Package.</p> <ul style="list-style-type: none"> <li>• CPP41319 Certificate IV in Swimming Pool and Spa Service</li> </ul> <p>Revision of 14 units of competency</p> <p>Deletion of 3 units of competency</p>

Release No.	Release date	Comments
		Refer to Companion Volume Implementation Guide Release 9.0
9.0	30 September, 2019	<p><b>Urban Pest Management</b></p> <p>Revision of 1 qualification which supersedes and is equivalent to its versions in the CPP07 Property Services Training Package</p> <ul style="list-style-type: none"> <li>• CPP30119 Certificate III in Urban Pest Management</li> </ul> <p>1 new qualification</p> <ul style="list-style-type: none"> <li>• CPP41619 Certificate IV in Urban Pest Management <ul style="list-style-type: none"> <li>• 14 units of competency</li> <li>• 2 new unit</li> <li>• 8 equivalent units</li> <li>• 4 non-equivalent units</li> </ul> </li> </ul> <p>Skill Sets</p> <p>CPP units updated to latest releases:</p> <ul style="list-style-type: none"> <li>• CPPSS00045 Manage complex fumigation operations</li> <li>• CPPSS00046 Manage non-timber pests</li> <li>• CPPSS00047 Manage timber pests</li> </ul> <p>Refer to Companion Volume Implementation Guide Release 9.0</p>
8.0	21 March, 2019	<p><b>Real Estate</b></p> <p>Revision of 8 Real Estate Qualifications, which supersede their versions in the CPP07 Property Services Training Package.</p> <p>CPP31519 Certificate III in Real Estate Practice supersedes and is equivalent to:</p> <ul style="list-style-type: none"> <li>• CPP30211 Certificate III in Property Services (Agency)</li> <li>• CPP30311 Certificate III in Property Services (Operations).</li> </ul> <p>CPP41419 Certificate IV in Real Estate Practice supersedes and is not equivalent to:</p> <ul style="list-style-type: none"> <li>• CPP40307 Certificate IV in Property Services (Real Estate)</li> <li>• CPP40407 Certificate IV in Property Services (Stock and Station Agency)</li> <li>• CPP40507 Certificate IV in Property Services (Business Broking)</li> <li>• CPP40611 Certificate IV in Property Services (Operations).</li> </ul> <p>CPP51119 Diploma of Property (Agency Management)</p>



Release No.	Release date	Comments
		<p>supersedes and is not equivalent to:</p> <ul style="list-style-type: none"> <li>• CPP50307 Diploma of Property Services (Agency Management)</li> <li>• CPP50409 Diploma of Property Services (Business Broking).</li> </ul> <p><b>Real Estate Units</b></p> <ul style="list-style-type: none"> <li>• 44 units of competency were updated to align with the Standards for Training Packages.</li> <li>• 27 new units of competency were developed to meet industry needs.</li> </ul> <p><b>Real Estate Skill Sets</b></p> <ul style="list-style-type: none"> <li>• 12 new skill sets were developed to meet industry skills expectations.</li> <li>• 11 skill sets were developed to align with licensing outcomes.</li> </ul> <p><b>Minor releases:</b></p> <p>Units</p> <ul style="list-style-type: none"> <li>• CPPCLO3001 Maintain hard floor surfaces</li> </ul> <p>Update in the Knowledge Evidence, replaced the word ‘distilling’ with ‘diluting’.</p> <p>Imported units updated to latest releases.</p> <p>Refer to Companion Volume Implementation Guide Release 8.0</p>
7.1	8 February, 2019	<p><b>Security Operations</b></p> <p>Updated release of CPP20218 Certificate II in Security Operations, which now supersedes and is non-equivalent to CPP10107 Certificate I in Security Operations.</p> <p>Updated release of:</p> <ul style="list-style-type: none"> <li>• CPPSEC2103 Apply WHS, emergency response and evacuation procedures to maintain security, which now also supersedes and is equivalent to CPPSEC1004A Apply health care security procedures.</li> <li>• CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations, which now also supersedes and is equivalent to CPPSEC1001A Identify report risk situation</li> <li>• CPPSEC2105 Provide quality services to a range of security clients, which now also supersedes and is equivalent to CPPSEC1002A Apply retail security procedures.</li> <li>• CPPSEC3116 Carry, operate and maintain semiautomatic</li> </ul>

Release No.	Release date	Comments
		<p>pistols for security purposes, minor change to the Knowledge Evidence.</p> <p>Minor change to the Knowledge Evidence to CPPSEC3116 Carry, operate, maintain semi-automatic pistols for security purposes.</p>
7.0	21 January, 2019	<p><b>Security Operations</b></p> <p>Revision of 2 qualifications, which are not equivalent to their superseded versions in the CPP07 Property Services Training Package:</p> <ul style="list-style-type: none"> <li>• CPP20218 Certificate II in Security Operations</li> <li>• CPP31318 Certificate III in Security Operations.</li> </ul> <p>Development of 1 new qualification:</p> <ul style="list-style-type: none"> <li>• CPP31418 Certificate III in Close Protection Operations.</li> </ul> <p>Updated 39 units of competency.</p> <p>Development of 6 new units of competency.</p> <p>Development of 6 new skill sets.</p>
6.0	15 November, 2018	<p>Revision of 1 qualification, which is equivalent to its superseded version in the CPP07 Property Services Training Package:</p> <ul style="list-style-type: none"> <li>• CPP31218 Certificate III in Swimming Pool and Spa Service.</li> </ul> <p>Revision of 15 equivalent units of competency.</p>
5.0	June 2017	<p>Development of 1 new qualification:</p> <ul style="list-style-type: none"> <li>• CPP20617 Certificate II in Cleaning.</li> </ul> <p>Development of 14 new units of competency.</p>
4.2	Jan 2017	<p>Revision of 5 qualifications, which are equivalent to their superseded version in the CPP07 Property Services Training Package:</p> <ul style="list-style-type: none"> <li>• CPP30216 Certificate III in Surveying and Spatial Information Services</li> <li>• CPP40316 Certificate IV in Spatial Information Services</li> <li>• CPP40516 Certificate IV in Strata Community Management</li> <li>• CPP50116 Diploma of Surveying</li> <li>• CPP50216 Diploma of Spatial Information Services.</li> </ul> <p>Minor release to update current qualifications where a new non-native equivalent elective unit has superseded imported</p>

Release No.	Release date	Comments
		non-native units.
4.1	Dec 2016	Updated training package with new imported unit CPCCWHS1001 Prepare to work safely in the construction industry replacing superseded CPCCOHS1001A Work safely in the construction industry.
4.0	May 2016	Development of 3 new qualifications: <ul style="list-style-type: none"> <li>• CPP30416 Certificate III in Strata Community Management</li> <li>• CPP40516 Certificate IV in Strata Community Management</li> <li>• CPP50316 Diploma of Strata Community Management.</li> </ul> Redevelopment of 10 new strata community management units. Revision 39 equivalent strata community management units.
4.0		Revision of 2 equivalent cleaning qualifications: <ul style="list-style-type: none"> <li>• CPP30316 Certificate III in Cleaning Operations</li> <li>• CPP40416 Certificate IV in Cleaning Management</li> </ul> Development of 4 new cleaning units of competency. Revision of 34 cleaning units: <ul style="list-style-type: none"> <li>• 27 cleaning units equivalent to their superseded versions</li> <li>• revision of 7 common units of competency.</li> </ul> Revision of three cleaning skill sets equivalent to their superseded versions: <ul style="list-style-type: none"> <li>• CPPSS00052 Develop and implement environmentally sustainable cleaning programs</li> <li>• CPPSS00053 Implement environmentally sustainable cleaning programs</li> <li>• CPPSS00055 Perform environmentally sustainable cleaning operations.</li> </ul> Development of 5 new cleaning skill sets: <ul style="list-style-type: none"> <li>• CPPSS00048 Clean and restore hard floors</li> <li>• CPPSS00049 Clean carpets</li> <li>• CPPSS00051 Clean residential work sites</li> <li>• CPPSS00054 Induct cleaning staff</li> <li>• CPPSS00050 Clean hospitals and aged care facilities.</li> </ul>
3.0	May 2016	Revision of 7 qualifications, which are equivalent to their superseded version in the CPP07 Property Services Training Package:

Release No.	Release date	Comments
		<ul style="list-style-type: none"> <li>• CPP20116 Certificate II in Surveying and Spatial Information Services</li> <li>• CPP30216 Certificate III in Surveying and Spatial Information Services</li> <li>• CPP40216 Certificate IV in Surveying</li> <li>• CPP40316 Certificate IV in Spatial Information Services</li> <li>• CPP50116 Diploma of Surveying</li> <li>• CPP50216 Diploma of Spatial Information Services</li> <li>• CPP60116 Advanced Diploma of Surveying</li> </ul> <p>Revision of 54 SSIS units of competency equivalent to their superseded versions.</p> <p>Revision of 8 SSIS non-equivalent units of competency.</p> <p>Development of 2 new SSIS units of competency:</p> <ul style="list-style-type: none"> <li>• CPPSIS3021 Visually interpret image data</li> <li>• CPPSIS4039 Design and produce maps.</li> </ul> <p>Revision of 3 common units, 2 of which are equivalent to their superseded versions:</p> <ul style="list-style-type: none"> <li>• CPPCMN4002 Implement and monitor environmentally sustainable work practices</li> <li>• CPPCMN4003 Establish, develop and monitor teams.</li> </ul> <p>And one (1) that is not equivalent to its superseded version:</p> <ul style="list-style-type: none"> <li>• CPPCMN3006 Provide effective client service.</li> </ul>
2.0	8 September 2015	<p>Revision of 1 qualification, which is equivalent to its superseded version in the CPP07 Property Services Training Package.</p> <ul style="list-style-type: none"> <li>• CPP30115 Certificate III in Urban Pest Management</li> </ul> <p>Revision of 15 units of competency, which are equivalent to the equivalent to their superseded versions in CPP07.</p> <p>Revision of 3 skill sets equivalent to their superseded versions in CPP07:</p> <ul style="list-style-type: none"> <li>• CPPSS00045 Manage complex fumigation operations</li> <li>• CPPSS00046 Manage non-timber pests</li> <li>• CPPSS00047 Manage timber pests.</li> </ul>
1.0	4 March, 2015	<p><b>Primary release.</b></p> <p>Development of 1 new qualification:</p> <ul style="list-style-type: none"> <li>• CPP40115 Certificate IV in Building Design Drafting</li> </ul>

<b>Release No.</b>	<b>Release date</b>	<b>Comments</b>
		Development of 13 new units of competency.

## **Credit Arrangements**

At the time of endorsement of this Training Package no national credit arrangements exist.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>