



**Australian Government**

**Assessment Requirements for CPPSEC4008  
Assess and prepare security tender  
submissions**

**Release: 1**

# Assessment Requirements for CPPSEC4008 Assess and prepare security tender submissions

## Modification History

Release 1 This version first released with CPP Property Services Training Package Release 9.0.

Supersedes and is equivalent to CPPSEC4008A Prepare a detailed tender.  
Updated to meet the Standards for Training Packages.

## Performance Evidence

To demonstrate competency, a candidate must meet the performance criteria of this unit by assessing and preparing three security tender submissions that respond to specifications for the provision of different products or services.

## Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- workplace policies and procedures that ensure compliance with legislative and regulatory requirements when assessing and preparing security tender submissions:
  - client service standards
  - licensing requirements in the security industry
  - regulatory requirements associated with tendering for security products and services
- content, format and presentation requirements for security tender submissions
- financial and legal requirements for assessing and preparing security tender submissions
- tender management, assessment, preparation, submission and review processes
- tender specifications and confidentiality requirements applicable to security tendering
- workplace products and services provided through employee and subcontractor arrangements
- workplace rate schedules for providing security products and services
- workplace resources, capacities and capabilities.

## Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainers licence (where such a licence exists within the relevant jurisdiction) and the licence for performing the security activities for which the individual is providing training or assessment. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment must be conducted in the workplace or in a simulated workplace environment. Candidates must have access to:

- legislation, regulations, policies and procedures that apply to assessing and preparing security tender submissions in the jurisdiction of operation
- tender information and specifications, information technologies and resources required to achieve the performance evidence.

## **Links**

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>