



Australian Government

CPPSEC3117 Carry, operate and maintain shotguns for security purposes

Release: 1

CPPSEC3117 Carry, operate and maintain shotguns for security purposes

Modification History

Release 1.

New unit.

This version first released with CPP Property Services Training Package Version 7.0.

Application

This unit specifies the skills and knowledge required to safely and legally carry, operate and maintain shotguns for security purposes.

It includes:

- reviewing and complying with range rules and procedures, workplace policies and legal rights and responsibilities including firearms and weapons Acts and workplace health and safety (WHS)
- selecting and checking the shotgun, ammunition, duty gear and required personal protective equipment (PPE), and following manufacturers' specifications to ensure correct and safe operation
- operating a shotgun demonstrating correct techniques for loading and unloading, carrying, retention, shooting and discharging multiple shots at the same target and multiple targets to the required standard of accuracy
- discharging a shotgun at an approved range following local range rules and instructions from range personnel
- cleaning and maintaining shotguns following point, remove, observe, verify and examine (PROVE) safety procedures.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Note:

This unit requires appropriate permits to be obtained to conduct firearms training in some states and territories.

This unit does not result in a firearms licence or permit. Refer to the regulatory requirements of individual states and territories.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Prepare to carry and operate shotgun.	1.1 Review workplace policies and procedures including WHS to ensure compliance with legal rights and responsibilities when carrying and operating shotguns for security purposes. 1.2 Select shotgun and correct ammunition and duty gear for shotgun type, and use required personal protective equipment (PPE) and clothing. 1.3 Check that equipment is operational following manufacturers' instructions and rectify or report faults or malfunctions.
2. Operate a shotgun.	2.1 Access shotgun from car carry position and load ammunition. 2.2 Operate shotgun demonstrating compliance with fundamentals of shooting principles. 2.3 Control shotgun to demonstrate correct retention techniques. 2.4 Use available cover and concealment, and demonstrate correct techniques for low light shooting. 2.5 Discharge multiple shots at the same target and multiple targets to meet the required standard of accuracy. 2.6 Perform immediate and remedial actions in the event of shotgun malfunction. 2.7 Safely unload, store and secure shotgun in car carry position.
3. Discharge shotgun at approved range.	3.1 Interpret and comply with local range rules at approved shooting range. 3.2 Select and fit PPE including hearing and eye protection, and baseball cap to comply with range rules. 3.3 Handle shotgun according to fundamentals of shooting principles. 3.4 Follow commands from range personnel or firearms instructors. 3.5 Select correct ammunition for shotgun and load as

	instructed by range personnel or firearms instructor. 3.6 Discharge shotgun to meet approved course of fire and achieve required standards. 3.7 Complete range register and incident report as required.
4. Clean and maintain shotgun.	4.1 Apply PROVE procedures to physically check shotgun is safe and empty of ammunition prior to cleaning. 4.2 Select and use correct tools and cleaning kit for shotgun following manufacturers' instructions. 4.3 Access a suitable venue to clean shotgun following WHS procedures. 4.4 Disassemble and clean shotgun following manufacturers' instructions. 4.5 Reassemble shotgun and inspect to confirm safety and correct operation.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- writing skills to complete range registers and incident reports
- reading skills to interpret:
 - standard operating procedures and policies that clarify legal rights and responsibilities
 - manufacturers' instructions and technical information when checking, operating and cleaning shotguns
 - signs that detail range rules that may be in written and diagrammatic formats
- speaking and listening skills to:
 - understand spoken commands from range personnel and firearms instructors
 - use questions to clarify instructions
- numeracy skills to apply basic mathematical techniques to:
 - select and use correct amount of ammunition
 - discharge correct number of shots
- problem solving skills to:
 - recognise faults and malfunctions in shotguns and equipment
 - correctly disassemble and reassemble shotgun
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others

Unit Mapping Information

New unit.

This version first released with CPP Property Services Training Package Version 7.0.

Links

Companion volumes to this training package are available at the VETNet website -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>