



Australian Government

**CPPSEC2024 Monitor and respond to
electronic information from security
equipment and systems**

Release: 1

CPPSEC2024 Monitor and respond to electronic information from security equipment and systems

Modification History

Release 1 This version first released with CPP Property Services Training Package Release 9.0.

Supersedes and is equivalent to CPPSEC2024 Implement electronic monitoring procedures. Updated to meet the Standards for Training Packages.

Application

This unit specifies the skills and knowledge required to monitor and respond to electronic information received from a range of security equipment and systems, including alarm monitoring management software. It includes accurately interpreting electronic information and applying correct response procedures to a range of security situations. Work is usually conducted from a secure electronic reporting facility, monitoring centre or control room.

The unit is suitable for those with basic skills and knowledge undertaking routine work tasks under the direction of more experienced workers.

Licensing, legislative or certification requirements apply to advising on, supplying, installing, maintaining, monitoring, repairing and servicing security equipment in some states and territories. For further information, check with the relevant regulatory authority.

Pre-requisite Unit

None.

Unit Sector

Technical

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Monitor electronic security information.

1.1 Review work instructions to confirm electronic monitoring requirements and timeframes and clarify issues with relevant persons.

1.2 Review and follow workplace policies and procedures including work health and safety when carrying out work

- tasks.
- 1.3 Inspect security equipment and system and check to ensure correct operation and connections following manufacturers' instructions.
 - 1.4 Clarify and comply with monitoring parameters for security equipment and system in accordance with workplace requirements.
 - 1.5 Systematically monitor electronic information from security system and equipment according to work instructions.
 - 1.6 Routinely cross-check security system and equipment with companion monitoring systems to verify accurate and reliable information exchange according to workplace requirements.
 - 1.7 Identify, correct or report faults or malfunctions in security system or equipment operation.
- 2 Respond to electronic security information.
- 2.1 Clarify response procedures with relevant persons.
 - 2.2 Receive electronic security information and verify reliability and accuracy according to workplace requirements.
 - 2.3 Identify and prioritise response to comply with required monitoring parameters.
 - 2.4 Identify risks associated with changing circumstances and obtain approval from relevant persons to vary response.
 - 2.5 Action required response to electronic security information according to workplace requirements.
- 3 Finalise electronic monitoring and documentation.
- 3.1 Carry out back-up procedures to protect electronic security information.
 - 3.2 Carry out change of shift procedures that ensure monitoring continuity.
 - 3.3 Complete monitoring documentation ensuring accurate response records responses are accurately recorded

according to workplace requirements.

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- reading skills to understand and follow written and diagrammatic instructions when operating electronic security equipment
- numeracy skills to calculate and enter numerical data into security systems.

Unit Mapping Information

Supersedes and equivalent to CPPSEC2024A Implement electronic monitoring procedures.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>