



**Australian Government**

# **CPPSCM5001 Manage strata community resilience**

**Release: 1**

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## Modification History

### Release Comments

- | Release | Comments   |
|---------|--|
| 1       | <p>This version first released with CPP Property Services Training Package Release 16.0.</p> <p>Supersedes and is not equivalent to CPPDSM5039 Meet legal requirements in managing strata communities. Unit redeveloped to meet specific strata community management requirements.</p> |

## Application

This unit of competency specifies the skills and knowledge required to manage a resilient strata community to ensure it can withstand or recover quickly from an incident. Incident includes accident, flood, cyclone, earthquake, fire, cyberattack (data and security), and building structural and significant services failure. The unit requires determining the regulatory and risk framework for strata community incident response, and developing and implementing a strata community incident response plan ensuring regulatory compliance and collaboration and interoperability with government disaster and emergency plans.

This unit is suitable for senior strata managers/principals who are self-directed and have substantial depth of knowledge and skills to make independent judgements in the management of strata communities. Strata managers may also be known as strata community managers, owners' corporation managers or body corporate managers depending on the jurisdiction of operation.

Licensing, legislative, regulatory or certification requirements apply to strata community management in some states and territories. For further information, check with the relevant regulatory authority.

## Pre-requisite Unit

Nil.

## Unit Sector

Strata Community Management.

## Elements and Performance Criteria

Element	Performance Criteria
Elements describe the	Performance criteria describe what needs to be done to

essential outcomes.	demonstrate achievement of the element.
1. Determine regulatory and risk framework for strata community incident response.	<p>1.1 Identify potential strata community incidents and stakeholders and conduct risk analysis to determine risk ratings and risk mitigation strategies.</p> <p>1.2 Identify regulatory requirements relevant to strata community incident response in the jurisdiction of operation.</p> <p>1.3 Analyse and document regulatory and government incident response requirements to ensure compliance and collaboration and interoperability with disaster and emergency plans.</p> <p>1.4 Identify insurance contract terms to determine likely incident coverage and subsequent risk mitigation requirements.</p> <p>1.5 Identify situations requiring specialist advice and seek assistance as required to determine risks associated with strata community incident response.</p>
2. Plan strata community incident response.	<p>2.1 Determine processes to collaborate, consult, communicate and ensure interoperability with stakeholders according to regulatory and workplace requirements.</p> <p>2.2 Identify roles and responsibilities in the disaster plan and develop communication plan in consultation with relevant persons.</p> <p>2.3 Determine risk mitigation priorities, timeframes and actions to be taken before, during and post disaster occurrence in consultation with relevant persons.</p> <p>2.4 Develop checklists for incident prevention, protection and recovery activities and incorporate into incident response plan.</p> <p>2.5 Incorporate into incident response plan processes for collaborating with external stakeholders.</p> <p>2.6 Determine and schedule processes to review and update strata community incident response plan.</p> <p>2.7 Document strata community incident response plan according to workplace and regulatory requirements.</p> <p>2.8 Use simulations to test strata community incident response plan and make changes required to ensure effectiveness and meet regulatory, strata community and workplace requirements.</p>
3. Implement and review strata community incident response plan.	<p>3.1 Respond to strata community incident according to strata community incident response plan, regulatory and workplace requirements.</p> <p>3.2 Monitor disaster response to ensure compliance with strata community incident response plan and regulatory requirements and minimise harm to people, property and business activities associated with strata community.</p> <p>3.3 Review and update strata community incident response plan according to documented schedules, strata community,</p>

	regulatory and workplace requirements.
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## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Unit Mapping Information

Supersedes and is not equivalent to CPPDSM5039 Meet legal requirements in managing strata communities.

## Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>