



**Australian Government**

**Assessment Requirements for  
CPPSCM4087 Facilitate operation of strata  
community committees**

**Release: 1**

# Assessment Requirements for CPPSCM4087 Facilitate operation of strata community committees

## Modification History

Release 1 This version first released with CPP Property Services Training Package Release 15.0.

Supersedes and is equivalent to CPPDSM4087 Facilitate operation of owners committee. Minor change to title.

## Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit to facilitate the operation of one strata community committee to manage a strata community.

## Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- compliance requirements of legislation and regulations relevant to the operation of a strata community committee in the jurisdiction of operation:
  - civil liability
  - equal opportunity, anti-discrimination and disability discrimination
  - environmental protection (sustainability)
  - fair trading and consumer protection
  - financial probity
  - privacy
  - records management
  - work health and safety (WHS)
- delegating duties, powers and functions of strata community committees
- interpersonal communication strategies and techniques used to effectively relate to people from a range of social, cultural and ethnic backgrounds and with a range of physical and cognitive abilities
- limitations of own work role, responsibilities and abilities
- potential causes of conflicts and disputes in strata communities
- principles and techniques associated with:
  - delegation
  - goal setting
  - group dynamics and processes
  - planning

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- problem solving
  - procedures for appointing and removing strata community committee members, including office bearers
  - roles of strata communities and strata community committees
  - strata community committee office bearers and their roles and responsibilities
  - workplace requirements for facilitating the operation of strata community committees:
    - systems for storing information and documentation.

## Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment must be conducted in the workplace or a simulated workplace using realistic conditions, materials, activities, responsibilities, procedures, safety requirements and environmental considerations.

Candidates must have access to documentation, information and technologies required to achieve the performance criteria and performance evidence.

## Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>