



Australian Government

**CPPSCM4009 Access and interpret
legislation in strata community
management**

Release: 1

CPPSCM4009 Access and interpret legislation in strata community management

Modification History

Release 1 This version first released with CPP Property Services Training Package Release 15.0.

Supersedes and is not equivalent to CPPDSM4009 Interpret legislation to complete work in the property industry. Unit updated to reflect specific strata community management requirements.

Application

This unit of competency specifies the skills and knowledge required to identify, access and interpret legislation relevant to work in strata community management. It includes developing an understanding of the legislative framework, its structure and the impact of legislation on work in strata community management; tracking changes to legislation; ethical conduct and maintaining appropriate records.

This unit is suitable for strata community managers who apply a broad range of skills and knowledge to complete routine and non-routine tasks and deal with predictable and sometimes unpredictable problems. Strata community managers may also be known as strata managers, owners' corporation managers or body corporate managers depending on the jurisdiction of operation.

Licensing, legislative, regulatory or certification requirements apply to strata community management in some states and territories. For further information, check with the relevant regulatory authority.

Pre-requisite Unit

Nil.

Unit Sector

Strata Community Management.

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Identify and interpret	1.1 Identify the legislative framework for strata community management and source guidance material to support
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legislation.	interpretation of legislation.
	1.2 Identify and access source documents for legislation and regulations relating to strata community management.
	1.3 Apply relevant rules and techniques to interpret legislation relevant to strata community management.
	1.4 Source and apply common law principles relating to strata community management.
2 Maintain knowledge of current legislation and track changes.	2.1 Identify own responsibility to access, read, interpret and apply legislation to strata community management.
	2.2 Identify and apply techniques to access current and point-in-time versions of legislation.
	2.3 Identify and apply techniques for tracking changes and amendments to legislation.
3 Comply with ethical conduct requirements.	3.1 Source ethical conduct requirements for strata community managers which are stipulated in legislated duties or codes of conduct.
	3.2 Interpret ethical obligations from legislated duties or codes of conduct and apply to strata community management work activities to ensure compliance.
4 Identify and record processes to resolve regulatory concerns.	4.1 Identify and record processes to investigate discrepancies in the application of legislation to strata community management.
	4.2 Identify and record processes to respond to identified discrepancies to ensure compliance with regulatory requirements for strata community management.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is not equivalent to CPPDSM4009 Interpret legislation to complete work in the property industry.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>