CPPREP5004 Manage a safe workplace in the property industry

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Modification History

Release 2   This version first released with CPP Property Services Training Package Version 17.0.

Changes to Performance Evidence.

Release 1   This version first released with CPP Property Services Training Package Release 8.0.

Supersedes and is equivalent to CPPDSM5018 Ensure a safe workplace in the property industry.   Updated to meet industry currency.

Application

This unit of competency specifies the skills and knowledge required to establish, maintain and evaluate a work health and safety (WHS) management system in the property industry.

The unit applies to industry professionals in the property industry.

State or territory licensing requirements may apply to this unit.

Pre-requisite Unit

Nil

Unit Sector

Real estate

Elements and Performance Criteria

1. Maintain WHS system.	1.1 Implement relevant WHS legislation in the workplace.
	1.2 Develop and record a WHS management system for the agency.
	1.3 Define roles and responsibilities for workplace personnel in WHS policies, procedures and programs.
	1.4 Allocate financial and human resources for the operation of the WHS management system.
2. Implement WHS participative	2.1 Establish, implement and report on consultative processes according to WHS legislation.

arrangements.	2.2 Resolve issues arising from participation and consultation according to workplace processes.
	2.3 Collect and provide workplace safety information to staff according to participative arrangements.
	2.4 Explain the WHS management system, its operational procedures and responsibilities to all staff members.
3. Implement risk control processes.	3.1 Implement procedures for the identification and assessment of hazards and risks, and of risk controls.
	3.2 Implement procedures for the development and implementation of risk controls.
4. Review WHS management system.	4.1 Implement WHS record keeping system to identify patterns of occupational injury.
	4.2 Analyse the WHS management system and implement improvements to achieve agency WHS objectives.
	4.3 Assess compliance of the organisational WHS management system with WHS legislative framework and make adjustments as required.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPDSM5018 Ensure a safe workplace in the property industry.

Links

Companion volumes to this training package are available at the VETNet website - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b