CPPREP3001 Comply with ethical practice in real estate

Release: 1

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Modification History

Release 1   This version first released with CPP Property Services Training Package Release 8.0.

Supersedes but is not equivalent to CPPDSM3018B Identify risks to agency operations.

Updated to the Standards for Training Packages.

Application

This unit specifies the skills and knowledge required to comply with ethical practice in a real estate agency in order to contribute to the quality and effectiveness of agency activities.

The unit applies to support workers in the real estate industry undertaking tasks with at least a moderate degree of autonomy and performing routine activities without close supervision.

State or territory licensing requirements may apply to this unit.

Pre-requisite Unit

Nil

Unit Sector

Real estate

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. **Examine ethical practice in work role.**	1.1 Identify ethical responsibilities and processes required for work role. 1.2 Identify risks related to not working ethically in the real estate industry. 1.3 Prepare ethical work plan for work role.
2. **Comply with ethical practice**.	2.1 Perform work role ethically. 2.2 Contribute to workplace discussions on the application of ethical practice in the agency/business.

| 3. Respond to unethical practice. | 3.1 Identify unethical behaviour and breaches of ethical practice. |
| | 3.2 Identify agency processes to report unethical behaviour and ethical practice breaches. |

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- reading skills to access and interpret a variety of policies and procedures
- organisational skills to incorporate requirements of ethical practice, policies and procedures into own work practices.

Unit Mapping Information

No equivalent unit.

Supersedes but is not equivalent to CPPDSM3018B Identify risks to agency operations.

Links

Companion volumes to this training package are available at the VETNet website - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b