



Australian Government

Assessment Requirements for CPPREP3001 Comply with ethical practice in real estate

Release: 1

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Modification History

Release 1 This version first released with CPP Property Services Training Package Release 8.0.

Supersedes but is not equivalent to CPPDSM3018B Identify risks to agency operations.

Updated to the Standards for Training Packages.

Performance Evidence

To demonstrate competency in this unit, a person must:

- prepare and apply a work plan that incorporates ethical practice
- participate in at least 2 workplace discussions related to ethical workplace behaviour
- identify and explain the processes to report breaches of ethical practice or unethical behaviour.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- Commonwealth and state or territory legislation, and local government regulations relevant to ethical practice in real estate
- ethical practice in real estate and how it is included in workplace policies and procedures
- risks of not complying with ethical practice, including risk to the:
 - business
 - client
 - individual worker
- processes for:
 - locating and accessing ethical practice requirements
 - identifying ethical practice relevant to a given role in the agency
 - preparing work plans to incorporate ethical practice into work practices
 - identifying and reporting breaches of ethical practice and unethical behaviour.

Assessment Conditions

Assessors must satisfy the requirements for assessors listed in the Standards for Registered Training Organisations.

Assessment must be conducted in the workplace or in a simulated workplace environment.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

For assessment conducted in the workplace:

- a real estate agency workplace, staff and relevant ethical practice documentation
- equipment, communication and data access and storage technology.

For assessment in a simulated workplace environment:

- materials and equipment meeting the operational requirements for a mid-size real estate practice, including:
 - ethical practice documentation
 - a documented breach of compliance or unethical practice
 - position description that includes detailed roles and responsibilities for a work role
 - role descriptions for people participating in role-play exercises
 - documented scenario/s to allow demonstration of incorporation of ethical practice into work practices
- equipment, communication and data access and storage technology.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>