



Australian Government

CPPINV3033 Conduct covert surveillance operations

Release: 1

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Modification History

Release 1 This version first released with CPP Property Services Training Package Release 9.0.

Supersedes and is equivalent to CPPSEC3030A Conduct surveillance. Updated to meet the Standards for Training Packages

Application

This unit specifies the skills and knowledge required to conduct covert surveillance operations using mobile or static surveillance techniques on foot and while operating a vehicle. It includes selecting surveillance methods, equipment, sites and routes, and applying contingency options where surveillance integrity is compromised. The unit requires evidence collection and compliance with evidence management principles.

A person working at this level would be expected to take responsibility for organising and completing tasks assigned to them without close supervision.

This unit forms part of the licensing requirements for people engaged in investigative services in some states and territories. For further information, check with the relevant regulatory authority.

Pre-requisite Unit

None.

Unit Sector

Investigative services

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Prepare for covert surveillance operation.

1.1 Review work instructions, procedures and workplace policies to ensure required authorisations and compliance with legal rights and responsibilities when conducting covert surveillance.

1.2 Check validity of client intentions and information obtained as part of investigative brief to ensure

- compliance with ethical obligations.
- 1.3 Conduct research to profile the subject and their possible whereabouts in consultation with relevant persons.
 - 1.4 Select surveillance methods and identify likely surveillance sites and routes.
 - 1.5 Inspect surveillance sites and routes to identify factors that may impact surveillance operation and possible contingency options.
 - 1.6 Organise surveillance equipment and check to confirm correct operation.
 - 1.7 Collate and document gathered information to support surveillance operation.
- 2 Undertake covert surveillance and gather evidence.
- 2.1 Notify relevant persons of intention to conduct surveillance operation.
 - 2.2 Position and operate surveillance equipment following manufacturers' specifications and work health and safety requirements.
 - 2.3 Undertake covert surveillance procedures to meet work instructions and comply with legal requirements.
 - 2.4 Implement contingency options where surveillance integrity is compromised and report status to relevant persons.
 - 2.5 Gather and record surveillance evidence and check to confirm its relevance, validity and admissibility in court.
- 3 Finalise covert surveillance operation.
- 3.1 Present facts and observations in a documented surveillance report that complies with workplace standards for style, format and accuracy.
 - 3.2 Present report to relevant persons within agreed timeframes.
 - 3.3 Check, clean and store surveillance equipment following manufacturers' instructions.
 - 3.4 Securely store surveillance records and evidence in

accordance with evidence management principles.

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- reading skills to interpret information in diagrammatic formats, such as photographs maps when operating global positioning systems
- writing skills to describe surveillance observations using plain English and factual information.

Unit Mapping Information

Supersedes and equivalent to CPPSEC3030A Conduct surveillance.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>