CPPDSM6008 Develop and implement strategic facilities management plans

Release: 1

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Modification History

Release 1 This version first released with CPP Property Services Training Package Release 15.0.

Supersedes and is equivalent to CPPDSM6008A Develop strategic facilities management plan. Change to unit title to clarify outcome.   Unit updated to meet the Standards for Training Packages 2012.

Application

This unit of competency specifies the skills and knowledge required to develop and implement a strategic facilities management plan. It includes determining facilities management requirements, conducting a life cycle analysis, planning appropriate investment and disposal strategies, and identifying resource requirements. It also includes reviewing and evaluating implementation of the plan to incorporate corrective actions.

This unit is for individuals who use their broad theoretical and technical skills and knowledge to analyse information, provide advice and devise solutions to sometimes complex problems in compliance with regulatory requirements for the provision of property services.

Legislative, regulatory or certification requirements apply to work in property services in some states and territories. For further information, check with the relevant regulatory authority.

Pre-requisite Unit

Nil.

Unit Sector

Strata Community Management.

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.	
1 Establish facilities management requirements.	1.1	Determine facilities management performance needs in consultation with relevant persons.
	1.2	Conduct risk assessment of facilities management

outcomes according to regulatory and workplace requirements.

1.3	Analyse relevant industry benchmarks to assess expected performance of assets in varying market conditions.
1.4	Identify relevant industry, workplace and regulatory requirements to establish user, contractual and legal compliance for facilities performance.

2 Prepare facilities management plan.	2.1	Prepare comprehensive facilities management plan to meet facilities management aims and objectives according to client and workplace requirements.
	2.2	Establish quality assurance goals and strategies according to facilities management plan.
	2.3	Determine monitoring and reporting arrangements for facilities management plan to meet client requirements.
	2.4	Conduct life cycle analysis and plan capital investment and disposal strategies according to workplace requirements.
3 Organise resources and support processes.	3.1	Organise financial, physical and human resource requirements for facilities management plan implementation ensuring efficient use of time and resources.
	3.2	Disseminate information to support implementation of facilities management plan according to workplace requirements.
	3.3	Clearly define and document roles and responsibilities associated with facilities management plan implementation.
4 Review, evaluate and modify facilities management plan.	4.1	Review and evaluate facilities management plan in consultation with relevant persons according to workplace requirements.
	4.2	Evaluate facilities management plan outcomes using systematic review processes and suitable evaluation methods according to workplace requirements.

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4.3   Review evaluation findings and incorporate recommended modifications and corrective actions into facilities management plan.

4.4   Securely maintain facilities management plan and related documentation according to regulatory and workplace requirements.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPDSM6008A Develop strategic facilities management plan.

Links

Companion volumes to this training package are available at the VETNet website - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b