Assessment Requirements for CPPDSM5039 Meet legal requirements in managing strata communities

Release: 1

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Modification History

Release 1.

New unit of competency.

This version first released with CPP Property Services Training Package Version 5.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also comply with the legislative and regulatory requirements associated with managing strata communities.

In doing the above, the person must source relevant legislation and regulations and apply this information to perform each of the following on behalf of a strata community:

- check compliance with work health and safety (WHS) legislation
- check compliance with the provisions of legislation applying to strata community
- check that common property is managed in compliance with relevant legislation
- administer a contract for works to be performed or services to be provided.

In doing the above, the person must also:

- identify legal requirements associated with managing strata communities
- comply with identified legislative and regulatory requirements
- maintain knowledge of legislation impacting on strata communities
- identify key provisions of contract law
- administer contracts.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- duties and obligations of strata manager, owners committee and lot owners in relation to compliance with legislative and regulatory requirements
- key requirements of federal, state or territory legislation and local government regulations affecting strata communities
- principles of contract law
- relevant industry code of conduct
- WHS issues and requirements.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
    - computer system with internet, email and printing facilities
- physical conditions:
    - access to professional associations, networks and peer support activities
- specifications:
    - relevant legislation and associated regulations
    - workplace policies and procedures on compliance with legislation, including procedures for dealing with non-compliance
- supervisor:
    - member of a work team in a property industry context.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the *Standards for Registered Training Organisations* (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b