



Australian Government

Assessment Requirements for CPPCLO3101 Clean carpeted floors

Release: 2

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Modification History

- Release 2 This version first released with CPP Property Services Training Package Release 17.0.
Editorial corrections in the Knowledge Evidence.
- Release 1 This version first released with CPP Property Services Training Package Release 15.0.
Supersedes and is equivalent to CPPCLO3004 Maintain carpeted floors.

Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by:

- identifying and reporting three soils/stains requiring specialised removal
- vacuuming a carpeted floor of at least 4 x 4 metres on at least two occasions
- selecting, fitting and using the appropriate equipment and accessories to clean soil from three of the following:
 - an area rug
 - along skirting boards
 - heating vents in a carpeted floor
 - stairs.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- personal and site security procedures and requirements:
 - site access - security cards, codes and keys
 - areas of the worksite not to be accessed
 - alarm activation and deactivation
 - maintaining client privacy and confidentiality
 - contingencies if personal safety at risk
- types of hazards and risks and ways to control:
 - work health and safety (WHS) requirements
 - Safe Work Australia regulations and guidelines
 - job safety analyses (JSAs) and safe work method statements (SWMS)

- manufacturer instructions and safety data sheets (SDS)
- types of personal protective equipment (PPE) and correct selection, care, use and disposal
- slips, trips, falls and spills
- manual-handling techniques when carrying, lifting, pushing and pulling
- identification and safe practices with hazardous materials on site
- correct use of signage, barriers, containment, engineering controls and PPE
- safe use of electrical equipment
- organisational requirements for:
 - reporting incidents - accidents and injury, damage to or breakages in the cleaning area or cleaning equipment, theft and threats to personal security and breaches of site security
 - procedures for checking equipment operation and safety
 - use of cleaning equipment, cleaning agents, consumables and PPE
- techniques for vacuuming correctly and safely:
 - selection of appropriate equipment
 - adjusting equipment for operator height
 - operating posture
 - emptying waste
- common types of soiling on carpets
- functions and features, safe operational practices and storage of carpet cleaning equipment and accessories:
 - back-mounted unit
 - ducted system
 - floor-based mobile system
 - stick vacuum cleaner:
 - accessories brush
 - crevice tool
 - floor head
 - power head
 - upholstery head
 - variable pile height and adjustable head
 - carpet rake
 - carpet sweeper
- routine care and maintenance of carpet cleaning equipment:
 - emptying and changing dust bag or bin
 - cleaning and replacement of filters
 - cleaning rotating brushes
 - unclogging and cleaning vacuum hose
- environmentally sustainable work practices and compliance with environmental regulations:

- storage and disposal of cleaning agents
- ways of minimising negative environmental impact
- conserving energy and water
- recycling
- waste disposal:
 - general waste
 - hazardous waste
 - syringes and sharps
 - recyclable waste
 - organic and green waste
 - used materials and cleaning agents.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting where these skills and knowledge would be performed.

Candidates must have access to:

- industry-standard cleaning equipment
- appropriate PPE
- manufacturer's instructions and workplace documents.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>