Assessment Requirements for CPPCLO3001 Maintain hard floor surfaces
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Modification History

Release 1  This version first released with CPP Property Services Training Package Version 4.0
Supersedes and is equivalent to CPPCLO2001A Maintain hard floor surfaces.

Release 2  This version first released with CPP Property Services Training Package Release 8.0.
Minor update in the Knowledge Evidence replaced the word ‘distilling’ with ‘diluting’.

Performance Evidence

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also:

- clean and maintain two of the following different hard floor surfaces:
  - brick
  - ceramic tiles
  - concrete
  - cork
  - marble
  - parquetry
  - pavers
  - polished or unpolished wood
  - proprietary flooring
  - quarry tiles
  - rubber
  - slate
  - terrazzo
  - vinyl
- use two of the following different cleaning methods when cleaning the above surfaces:
  - air blowing
  - automatic floor scrubbing
  - dry buffing
• dust mopping and sweeping
• low-water cleaning methods, such as using microfibre cleaning products
• scrubbing
• spray buffing
• wet mopping.

In doing the above work, the person must:
• identify site hazards and control risks before commencing the task
• identify type and condition of hard floor surface
• select cleaning equipment and chemicals required for task
• correctly and safely handle waste, including contaminated materials
• comply with company, legislative and regulatory requirements relating to the cleaning work
• use safe and efficient cleaning methods.

Knowledge Evidence
A person demonstrating competency in this unit must demonstrate knowledge of:
• application methods for maintaining hard floor surfaces using microfibre cleaning techniques, including using:
  • cloth and water in spray bottle to spot clean low-level stains
  • damp mops for hard floor surface cleaning and finishing
  • dry mopping techniques
  • different cleaning chemicals and equipment for hard floor surfaces
• environmental requirements relating to maintaining hard floor surfaces, including:
  • clean-up, containment and isolation procedures
  • emergency chemical spill control measures
  • environmental protection agency requirements relating to using and disposing of cleaning chemicals
  • hazardous materials handling
  • use of low-energy cleaning methods
  • use of low-moisture cleaning methods
  • use of low water-use equipment and other water-efficient cleaning methods
  • use of non-chemical cleaning methods
• methods for cleaning and maintaining microfibre cloths and mops, including:
  • air drying for optimal performance
  • avoiding fabric softeners
  • regular hand or machine washing in hot soapy water
  • removing stains with hot water and washing liquid
  • washing products on their own to avoid static transfer of lint
key requirements of legislation, regulations, codes of practice and industry advisory standards relating to maintaining hard floor surfaces, including:
- quality assurance and certification requirements
- industry advisory standards and codes, such as dangerous goods codes
processes for safely handling and disposing of waste, including:
- chemicals past their expiry date
- litter
- obsolete equipment
- sweeping detritus
- used containers
- used or contaminated personal protective equipment (PPE)
- used or unused chemicals
safe handling techniques for working with hazardous chemicals, including:
- emergency chemical spill control measures
- routes of entry and potential symptoms of exposure to chemicals
- safe methods for diluting chemicals
- working according to safety data sheets (SDS)
types and characteristics of different hard floor surfaces and required cleaning methods for each type.

Assessment Conditions
The following must be present and available to learners during assessment activities:

- equipment:
  - as listed in the range of conditions
  - PPE as listed in the range of conditions
- materials:
  - cleaning chemicals as listed in the range of conditions
- specifications:
  - equipment operating manuals
  - product labels
  - SDS
- physical conditions:
  - suitable work site or venue with hard floor surfaces as listed in the performance evidence
- relationships with team members and supervisor:
  - work may be conducted alone or as part of a team.

Timeframe:
- as specified by the task.
Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b