



Australian Government

CPPACC6001 Participate as an access expert on an Access Panel

Release: 1

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Modification History

Release 1 This unit first released with CPP Property Services Training Package Release 14.0.

Supersedes and is equivalent to CPPACC6001A Participate as an access expert on an Access Panel.

Unit updated to meet the Standards for Training Packages 2012.

Application

This unit of competency specifies the skills and knowledge required to participate as an access expert on an Access Panel. Access Panels are created within state and territory jurisdictions under the *Process to Administer Access to Buildings* (The Protocol) for the purpose of considering building upgrade plans.

This unit is for access consultants who use their broad theoretical and technical skills and knowledge to analyse information, provide advice and devise solutions to sometimes complex access problems in compliance with regulatory requirements for the provision of access for people with disability.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Access Consulting.

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Review Access Panel case documentation.

1.1 Receive and check case documentation to ensure it is complete.

1.2 Interpret case documentation to determine adequacy of access provision according to regulatory requirements.

- 1.3 Interpret financial and social costs and benefits of building upgrade plan and maintenance activities to provide access.
 - 1.4 Clarify identified ambiguities in documentation in consultation with relevant persons.
- 2 Conduct research on relevant issues.
 - 2.1 Use technologies and relevant databases to conduct research on matters pertaining to the case according to workplace requirements.
 - 2.2 Seek advice from other access experts to complement and supplement own expertise in relation to the case.
 - 2.3 Comprehensively document research findings and their sources and references for later retrieval and use according to workplace requirements.
- 3 Prepare and document arguments for Access Panel consideration.
 - 3.1 Develop arguments on issues pertaining to the case to be considered by other Access Panel members based on own expertise and research findings.
 - 3.2 Comprehensively document arguments and assemble with all relevant supporting evidence in a format suitable for consideration by other Access Panel members.
- 4 Contribute actively to Access Panel deliberations.
 - 4.1 Examine and recognise the extent of own competencies in relation to the case according to industry codes of practice and ethics.
 - 4.2 Provide information and advice to all Access Panel members on potential solutions to the adequacies of access provision.
 - 4.3 Use interpersonal skills and communication techniques to contribute to Access Panel deliberations in a participative and constructive manner.
 - 4.4 Provide access advice to Access Panel in an appropriate format according to Access Panel guidelines.
 - 4.5 Document agreed decisions for future personal reference according to workplace requirements.

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| 5 Assist preparation of the Access Panel decision document. | 5.1 Document agreed decisions according to Access Panel reporting guidelines, regulatory and workplace requirements. |
| | 5.2 Assist in preparing the Access Panel decision document for the case according to Access Panel reporting guidelines, regulatory and workplace requirements. |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPACC6001A Participate as an access expert on an Access Panel.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>