



Australian Government

CPPACC5012 Prepare written design briefs for accessible building work

Release: 1

CPPACC5012 Prepare written design briefs for accessible building work

Modification History

Release 1 This unit first released with CPP Property Services Training Package Release 14.0.

Supersedes and is equivalent to CPPACC5012A Prepare a design brief for accessible building work. Minor change to unit title to clarify outcome.

Unit updated to meet the Standards for Training Packages 2012.

Application

This unit of competency specifies the skills and knowledge required to consult with clients to prepare written design briefs that ensure that building work provides adequate access for people with disability to meet the requirements of relevant legislation, codes and standards.

This unit is for individuals who are self-directed and have substantial depth of knowledge and skills to make independent judgements in the provision of access consulting services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Access Consulting.

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Assess client requirements.

1.1 Interview client using prepared questionnaire to obtain all information required to create access design brief according to workplace requirements.

1.2 Use effective interpersonal skills and communication techniques to elicit and confirm client aspirations for development project according to workplace requirements.

- 1.3 Evaluate and document design consequences of client aspirations according to workplace requirements.
 - 1.4 Determine impact of class of development according to the National Construction Code (NCC) and regulatory requirements.
 - 1.5 Determine regulatory requirements for access according to class of development.
- 2 Assess access limitations imposed by the development.
 - 2.1 Identify and document topographical limitations to accessible design.
 - 2.2 Identify and document limitations to accessible design caused by existing conditions.
- 3 Create written access design brief.
 - 3.1 Prepare initial written access design brief incorporating client aspirations for project and required access provisions to meet regulatory requirements.
 - 3.2 Check to ensure design brief includes the intended site, construction methodology, materials and interior finishes, allocation of space and specific fixtures, fittings and furniture to meet client requirements.
 - 3.3 Conduct calculations and measurements to prepare preliminary budget for inclusion in access design brief according to workplace requirements.
 - 3.4 Review access design brief in consultation with relevant persons and incorporate feedback according to workplace requirements.
- 4 Discuss and review access design brief with client.
 - 4.1 Present access design brief to client and explain rationale for costs and features in relation to client aspirations and access requirements.
 - 4.2 Review and modify access design brief to incorporate agreed ideas in consultation with client.
 - 4.3 Review access design brief to confirm required disability access is provided according to client and regulatory requirements.

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| 5 Finalise written access design brief. | 5.1 Prepare final agreed written access design brief according to contractual and workplace requirements. |
| | 5.2 Forward access design brief and associated documentation to client according to contractual and workplace requirements. |
| | 5.3 Maintain copies of access design brief and associated documentation for future reference according to regulatory and workplace requirements. |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPACC5012A Prepare a design brief for accessible building work.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>