



**Australian Government**

# **CPPACC4013 Contribute effectively to building development teams**

**Release: 1**

# CPPACC4013 Contribute effectively to building development teams

## Modification History

Release 1 This unit first released with CPP Property Services Training Package Release 14.0.

Supersedes and is equivalent to CPPACC4013A Contribute effectively to building development teams.

Unit updated to meet the Standards for Training Packages 2012.

## Application

This unit of competency specifies the skills and knowledge required to work with building development teams to ensure that completed projects provide adequate access for people with disability to meet the requirements of relevant legislation, codes and standards at various stages of building development.

This unit is for individuals who work independently using specialised knowledge to conduct a range of access consulting services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Nil.

## Unit Sector

Access Consulting.

## Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Review project documentation.

1.1 Check received project documentation to ensure that it is full and complete and satisfies workplace requirements.

1.2 Interpret project documentation to clarify the extent to which the provision of access satisfies relevant codes and regulatory requirements.

- 1.3 Consult with relevant persons to clarify ambiguities in documentation according to workplace requirements.
- 2 Identify and convey potential issues of concern.
  - 2.1 Identify and document areas of potential non-compliance with relevant codes and regulatory requirements.
  - 2.2 Identify and document issues of concern to be raised with the development team according to workplace requirements.
  - 2.3 Articulate and present issues of concern and supporting rationale to the development team using effective interpersonal skills and communication techniques.
  - 2.4 Provide oral and written advice to the development team on the adequacy of access provision according to workplace requirements.
- 3 Contribute to discussions on potential solutions.
  - 3.1 Provide ongoing advice to the development team on potential solutions to issues relating to the adequate provision of access according to regulatory requirements.
  - 3.2 Make constructive contributions to development team discussions and processes according to own competence and workplace requirements.
  - 3.3 Use information technologies to document agreed decisions according to workplace requirements.
- 4 Review implementation strategies.
  - 4.1 Monitor agreed decisions made at development team meetings to ensure timely and effective implementation.
  - 4.2 Monitor implementation strategies resulting from development team agreed decisions to ensure effectiveness and compliance with regulatory and workplace requirements.
- 5 Report on compliance.
  - 5.1 Inspect completed construction for access compliance with relevant codes and legislation according to workplace requirements.

- 5.2 Provide report on the access compliance of completed works according to regulatory and workplace requirements.
- 5.3 Maintain copies of access compliance report and associated documentation for future reference according to regulatory and workplace requirements.

## **Foundation Skills**

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Unit Mapping Information**

Supersedes and is equivalent to CPPACC4013A Contribute effectively to building development teams.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>