



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **CPCPMS3017A Install and test split system air conditioning**

**Release: 1**

## **CPCPMS3017A Install and test split system air conditioning**

### **Modification History**

Not Applicable

### **Unit Descriptor**

**Unit descriptor** This unit of competency specifies the outcomes required to install and test split system air conditioning.

### **Application of the Unit**

**Application of the unit** Site location for work application may be either domestic or commercial and may be a new work site or an existing structure being renovated, extended, restored or maintained.

### **Licensing/Regulatory Information**

Not Applicable

### **Pre-Requisites**

#### **Prerequisite units**

CPCPCM2023A	Carry out OHS requirements
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## Employability Skills Information

**Employability skills**      This unit contains employability skills.

## Elements and Performance Criteria Pre-Content

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Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for work.	1.1. Plans and specifications are obtained. 1.2. <b>Safety (OHS)</b> requirements associated with installing split air conditioning, and workplace <b>environmental requirements</b> , are adhered to throughout the work. 1.3. <b>Quality assurance</b> requirements are identified and adhered to in accordance with workplace requirements. 1.4. Tasks are planned and sequenced in conjunction with others involved in or affected by the work and <b>statutory and regulatory authority</b> requirements. 1.5. <b>Tools and equipment</b> , including personal protective equipment, are selected and checked for serviceability. 1.6. Work area is prepared to support efficient installation of split air conditioning.
2. Identify installation requirements.	2.1. Quantity and type of material required for installation are determined from plans, specifications and relevant <b>information</b> . 2.2. <b>Materials</b> are identified, ordered and collected in accordance with workplace procedures. 2.3. Requirements for other services are identified and connection is planned in accordance with regulatory requirements. 2.4. Materials and equipment are checked for compliance with standards, docket and order form, and for acceptable condition and <b>faults are reported</b> .
3. Install and test system.	3.1. Installation is set out in compliance with plans and specifications. 3.2. Existing services are located and installation process is adjusted accordingly to avoid any disturbance. 3.3. Preparatory work is carried out to specifications without unnecessary damage to surrounding structures or environment. 3.4. Structural supports are installed in compliance with plans and specifications. 3.5. Ducting and control panels are installed in accordance with authorities' requirements, manufacturer recommendations, plans and specifications. 3.6. System is installed to manufacturer

ELEMENT	PERFORMANCE CRITERIA
4. Clean up.	<p>recommendations, plans and specifications.</p> <p>3.7. Installation is tested in accordance with specifications, codes or standards for the application.</p> <p>3.8. Test results are documented in required format.</p> <p>4.1. Work area is cleared and materials disposed of or recycled in accordance with state and territory legislation and workplace procedures.</p> <p>4.2. Tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and workplace procedures.</p> <p>4.3. Documentation is completed in accordance with workplace requirements.</p>

## Required Skills and Knowledge

### REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

#### Required skills

Required skills for this unit are:

- communication skills to:
  - access information
  - determine requirements
  - enable clear and direct communication, using questioning to identify and confirm requirements, share information, listen and understand
  - follow instructions
  - plan and sequence tasks with others
  - read and interpret:
    - documentation from a variety of sources
    - drawings and specifications
  - report faults
  - use language and concepts appropriate to cultural differences
  - use and interpret non-verbal communication, such as hand signals
- written skills to:
  - complete workplace documentation
  - document pipeline system pressure test

## **REQUIRED SKILLS AND KNOWLEDGE**

- identifying and accurately reporting to appropriate personnel any faults in tools, equipment or materials
- numeracy skills to apply measurements and calculations
- organisational skills, including the ability to plan and set out work
- teamwork skills to work with others to action tasks and relate to people from a range of cultural and ethnic backgrounds and with varying physical and mental abilities
- technological skills to:
  - access and understand site-specific instructions in a variety of media
  - use mobile communication technology
  - undertake preparatory work that may be needed, including penetration through building structure, installation of structural supports and installation of plinths.

## **Required knowledge**

Required knowledge for this unit is:

- characteristics and application of different assemblies, including fixing and jointing techniques and methods
- effective isolation processes and procedures
- electrical and electronic principles and safety requirements
- environmental impact of gases and Environment Protection Authority (EPA) requirements
- job safety analysis (JSA) and safe work method statements (SWMS)
- materials handling techniques
- OHS regulations relevant to the work activity
- personal protective equipment requirements and use
- operating principles of air conditioning and refrigeration systems
- processes of installing and testing split air conditioning systems
- SI system of measurement
- statutory and authority requirements.

# Evidence Guide

## EVIDENCE GUIDE

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The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

### Overview of assessment

This unit of competency could be assessed in the workplace or a close simulation of the workplace environment providing that simulated or project-based assessment techniques fully replicate plumbing and services workplace conditions, materials, activities, responsibilities and procedures.

### Critical aspects for assessment and evidence required to demonstrate competency in this unit

A person who demonstrates competency in this unit must be able to provide evidence of:

- locating, interpreting and applying relevant information, standards and specifications to install split air conditioning
- applying safety requirements throughout the work sequence, including the use of personal protective clothing and equipment
- as a minimum the ability to, given the plans and specifications, install and pressure test a split air conditioning system, ensuring:
  - correct identification of requirements and details of proposed installation
  - correct selection and use of appropriate processes, tools and equipment
  - completing all work to specification
  - compliance with regulations, standards and organisational quality procedures and processes
  - communicating and working effectively and safely with others.

### Context of and specific resources for assessment

This competency is to be assessed using standard and authorised work practices, safety requirements and environmental constraints.

Assessment of essential underpinning knowledge will usually be conducted in an off-site context.

Assessment is to comply with relevant regulatory or Australian standards' requirements.

## EVIDENCE GUIDE

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Resource implications for assessment include:

- an induction procedure and requirement
- realistic tasks or simulated tasks covering the minimum task requirements
- relevant specifications and work instructions
- tools and equipment appropriate to applying safe work practices
- support materials appropriate to activity
- workplace instructions relating to safe working practices and addressing hazards and emergencies
- material safety data sheets
- research resources, including industry related systems information.

Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support.

### Method of assessment

Assessment methods must:

- satisfy the endorsed Assessment Guidelines of the Construction, Plumbing and Services Training Package
- include direct observation of tasks in real or simulated work conditions, with questioning to confirm the ability to consistently identify and correctly interpret the essential underpinning knowledge required for practical application
- reinforce the integration of employability skills with workplace tasks and job roles
- confirm that competency is verified and able to be transferred to other circumstances and environments.

Validity and sufficiency of evidence requires that:

- competency will need to be demonstrated over a period of time reflecting the scope of the role and the practical requirements of the workplace
- where the assessment is part of a structured learning experience the evidence collected must relate to a number of performances



## EVIDENCE GUIDE

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assessed at different points in time and separated by further learning and practice, with a decision on competency only taken at the point when the assessor has complete confidence in the person's demonstrated ability and applied knowledge

- all assessment that is part of a structured learning experience must include a combination of direct, indirect and supplementary evidence.

Assessment processes and techniques should as far as is practical take into account the language, literacy and numeracy capacity of the candidate in relation to the competency being assessed.

Supplementary evidence of competency may be obtained from relevant authenticated documentation from third parties, such as existing supervisors, team leaders or specialist training staff.

## Range Statement

### RANGE STATEMENT

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The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

***Safety (OHS)*** is to be in accordance with commonwealth, state and territory legislation and regulations and may include:

- handling of materials
- hazard control
- personal protective clothing and equipment prescribed under legislation, regulations and workplace policies and practices
- safe operating procedures, including recognising and preventing hazards associated with:
  - hazardous materials and substances
  - service lines

## RANGE STATEMENT

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- surrounding structures and facilities
  - trip hazards
  - use of tools and equipment
  - work site visitors and the public
  - working at heights
  - working in proximity to others
  - use of firefighting equipment
  - use of first aid equipment
  - workplace environment and safety.
- Environmental requirements*** are to cover:
- clean-up protection
  - ozone protection
  - waste management.
- Quality assurance*** requirements may include:
- EPA
  - internal company quality assurance policy and risk management strategy
  - International Standards Organisation
  - site safety plan
  - workplace operations and procedures.
  - state or territory statutory authority
  - statutory plumbing authority.
- Statutory and regulatory authorities*** include:
- Tools and equipment*** may include:
- hand and power tools
  - ladders
  - lifting and load shifting equipment, including:
    - chain blocks
    - elevated work platforms
    - forklifts
    - hand trolleys
    - hoists and jacks
    - rollers
    - scaffolds
  - measuring equipment
  - testing equipment.
- Information*** may include:
- charts and hand drawings
  - diagrams or sketches and graphics
  - instructions issued by authorised organisational or external personnel
  - manufacturer specifications and instructions
  - material safety data sheets (MSDS)
  - memos

## RANGE STATEMENT

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- organisation work specifications and requirements
  - regulatory and legislative requirements, particularly those pertaining to:
    - building codes
    - OHS and environmental requirements
    - plumbing regulations
  - relevant Australian standards
  - safe work procedures relating to installing split air conditioning
  - signage
  - verbal, written and graphical instructions
  - work bulletins
  - work schedules, plans and specifications.
- Materials* may include:
- air conditioning unit
  - control panels
  - diffusers
  - ducting materials
  - grills
  - insulation.
- Fault reporting:*
- may be written or verbal
  - is to be in accordance with company's workplace procedures.

## Unit Sector(s)

**Unit sector** Plumbing and services

## Co-requisite units

**Co-requisite units** Nil

## **Functional area**

**Functional area**