



Australian Government

CPCCPB3026B Erect and maintain trestle and plank systems

Release 1

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Modification History

Minor editorial change in PC 1.6
Equivalent to CPCCPB3026A

Unit Descriptor

This unit of competency specifies the outcomes required to erect and monitor trestle and plank work platforms.

Application of the Unit

This unit supports the attainment of skills and knowledge to safely and efficiently erect, use and maintain plank and trestle systems on a construction site while working with others as a member of a team.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

- 1 Plan and prepare.
 - 1.1 Work instructions and operational details are obtained using relevant *information*, confirmed and applied for *planning and preparation* purposes.
 - 1.2 *Safety (OHS)* requirements are followed in accordance with safety plans and policies.
 - 1.3 Signage and barricade requirements are identified and implemented.
 - 1.4 *Tools and equipment* selected to carry out tasks are consistent with the requirements of the job, checked for serviceability and any faults are rectified or reported prior to commencement.
 - 1.5 Material quantity requirements are calculated in accordance with plans and specifications and *quality requirements*.
 - 1.6 Materials appropriate to the work application are identified, obtained, prepared, safely handled and located ready for use.
 - 1.7 *Environmental requirements* are identified for the project in accordance with environmental plans and regulatory obligations and applied.
- 2 Inspect work site.
 - 2.1 Type of trestle and plank system required is identified from work site and work instructions.
 - 2.2 Work area is cleaned of rubbish or unnecessary materials.
 - 2.3 Risks to other workers, power supply and other services are assessed.
 - 2.4 Access to erected trestle and plank platform is planned.
 - 2.5 Access of plaster products and tools from the plank is planned.

- 3 Erect trestle and plank system.
 - 3.1 Trestle and plank system is selected to meet the Australian standard AS6001-1999 and work requirements.
 - 3.2 Trestle system components are collected and located at work site.
 - 3.3 Trestles and planks are inspected for serviceability as determined by the Australian standards.
 - 3.4 Trestles are appropriately positioned for the work and the planks to be used.
 - 3.5 Planks are fitted to the trestles at the required height using authorised procedures and within work site or regulatory restrictions.

- 4 Inspect system.
 - 4.1 Trestle and plank work platform is inspected before and during use.
 - 4.2 Faults found are reported to supervisor and rectifications are conducted or system is labelled to prevent use pending repair.

Required Skills and Knowledge

This section describes the skills and knowledge required for this unit.

Required skills

Required skills for this unit are:

- communication skills to:
 - follow instructions
 - read and interpret:
 - documentation from a variety of sources
 - drawings and specifications
 - recognise procedures
 - report faults
 - enable clear and direct communication, using questioning to identify and confirm requirements, share information, listen and understand
 - use language and concepts appropriate to cultural differences
 - use and interpret non-verbal communication, such as hand signals
 - written skills to record results of checks and tests and relevant work completion procedures
- evaluate own actions and make judgments about performance and necessary improvements
- identifying and accurately reporting to appropriate personnel any faults in tools, equipment or materials
- organisational skills, including the ability to plan and set out work
- respond to change and contribute to workplace responsibilities, such as current work site environmental and sustainability frameworks and management systems
- teamwork skills to work with others to action tasks and relate to people from a range of cultural and ethnic backgrounds and with varying physical and mental abilities
- technological skills to:
 - use a range of mobile technology, such as two-way radio and mobile phones
 - voice and hand signals to access and understand site-specific instructions.

Required knowledge

Required knowledge for this unit is:

- identifying faults in operation of equipment
- identifying potential for health and safety risks from workplace information and labels
- identifying the purpose of tags and logs of use for equipment

- job safety analysis (JSA) and safe work method statements
- manufacturer and supplier instructions for plant and equipment
- names and functions of equipment, components and materials
- requirements to plan own work
- safely use equipment, shift and handle products and materials.

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

This unit of competency could be assessed in the workplace or a close simulation of the workplace environment, provided that simulated or project-based assessment techniques fully replicate construction workplace conditions, materials, activities, responsibilities and procedures.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

A person who demonstrates competency in this unit must be able to provide evidence of the ability to:

- identify situations where the use of trestle and plank system is appropriate
- explain benefits of one trestle and plank system compared to another
- select and use appropriate trestles, planks and work methods
- operate from basic instruction without constant supervision
- identify faults in trestles and planks
- execute work within agreed timeframes and standards
- interpret manufacturers' documentation
- apply knowledge of industry products to identify:
 - trestle and plank systems that meet the Australian standard
 - common faults in trestle and plank systems and problems that require reporting
- follow work instructions, operating procedures and inspection practices to:

- prevent damage to goods, equipment or products
- work effectively alone or with others and minimise the risk of injury
- modify work activities to cater for variations in work site procedures, contexts and environment
- identify and use appropriate behaviour for interactions with other workers, supervisors, clients and members of the public
- maintain workplace records in relation to materials, plant and equipment use
- use safe handling requirements, based on information provided for equipment, products and materials.

Context of and specific resources for assessment

This competency is to be assessed using standard and authorised work practices, safety requirements and environmental constraints.

Assessment of essential underpinning knowledge will usually be conducted in an off-site context.

Assessment is to comply with relevant regulatory or Australian standards' requirements.

Resource implications for assessment include:

- work site
- trestles
- planks.

Assessment of this unit of competency may be in conjunction with assessment of other units commonly performed at the same time in normal job roles.

Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support.

Method of assessment

Assessment methods must:

- satisfy the endorsed Assessment Guidelines of the Construction, Plumbing and Services Training Package
- include direct observation of tasks in real or simulated work conditions, with questioning to

confirm the ability to consistently identify and correctly interpret the essential underpinning knowledge required for practical application

- reinforce the integration of employability skills with workplace tasks and job roles
- confirm that competency is verified and able to be transferred to other circumstances and environments.

Validity and sufficiency of evidence requires that:

- competency will need to be demonstrated over a period of time reflecting the scope of the role and the practical requirements of the workplace
- where the assessment is part of a structured learning experience the evidence collected must relate to a number of performances assessed at different points in time and separated by further learning and practice, with a decision on competency only taken at the point when the assessor has complete confidence in the person's demonstrated ability and applied knowledge
- all assessment that is part of a structured learning experience must include a combination of direct, indirect and supplementary evidence.

Assessment processes and techniques should as far as is practical take into account the language, literacy and numeracy capacity of the candidate in relation to the competency being assessed.

Supplementary evidence of competency may be obtained from relevant authenticated documentation from third parties, such as existing supervisors, team leaders or specialist training staff.

Guidance information for assessment

This unit could be assessed on its own or in combination with other units relevant to the job function, for example:

- CPCCCM2010A Work safely at heights.

Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support.

Assessment processes and techniques should, as far as is practical, take into account the language, literacy and

numeracy capacity of the candidate in relation to the competency being assessed.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Information includes:

- diagrams or sketches
- instructions issued by authorised organisational or external personnel
- manufacturer specifications and instructions, where specified
- material safety data sheets (MSDS)
- memos
- regulatory and legislative requirements pertaining to plasterboard
- relevant Australian standards
- safe work procedures relating to plasterboard
- signage
- verbal, written and graphical instructions
- work bulletins
- work schedules, plans and specifications.

Planning and preparation include:

- assessment of conditions and hazards
- determination of work requirements and safety plans and policies
- equipment defect identification
- work site inspection.

Safety (OHS) is to be in accordance with state and territory legislation and regulations and project safety plan and may include:

- emergency procedures, including extinguishing fires, organisational first aid requirements and evacuation
- hazard control
- hazardous materials and substances
- organisational first aid
- PPE prescribed under legislation, regulations and workplace policies and practices

- safe operating procedures, including the conduct of operational risk assessment and treatments associated with:
 - concealed services (water, power and gas)
 - lighting
 - traffic control
 - restricted access barriers
 - trip hazards
 - work site visitors and the public
 - working at heights
 - working in confined spaces
 - working in proximity to others
- use of firefighting equipment
- use of tools and equipment
- workplace environmental requirements and safety.

Tools and equipment include:

- trestles
- scaffold planks.

Quality requirements include relevant regulations, including:

- Australian standards AS6001-1999, AS/NZS4576 Guidelines for Scaffolding.
- internal company quality policy and standards
- manufacturer specifications
- workplace operations and procedures.

Environmental requirements include:

- clean-up management
- dust and noise
- vibration
- waste management.

Trestle and plank work platform is inspected to identify:

- loose components
- damage to trestles or planks
- displacement of components.

Unit Sector(s)

Functional area

Unit sector Construction

Custom Content Section

Not applicable.