



Australian Government

CPC31912 Certificate III in Joinery

Release 4

CPC31912 Certificate III in Joinery

Modification History

Revised qualification deemed equivalent to CPC31912

Version Comment

- | Version | Comment |
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| 1 | Nil |
| 2 | Revised qualification deemed equivalent to CPC31912
Elective unit updated: <ul style="list-style-type: none">• CPCCJN2002A to current equivalent version (CPCCJN2002B Prepare for off-site manufacturing process)• pathways information added |
| 3 | Update superseded imported units from elective list with equivalent current unit for: <ul style="list-style-type: none">• BSBSMB301A to BSBSMB301• BSBSMB406A to BSBSMB406 This version released with CPC08 Version 9.3. |
| 4 | This version released with CPC08 Construction and Property Services 9.9.
The following unit was deleted as directed by the IRC June 2021. <ul style="list-style-type: none">• CPCCJN2002B Prepare for off-site manufacturing process. |

Description

This qualification provides a trade outcome in joinery covering work for residential and commercial applications.

Occupational titles may include:

- Joiner.

The qualification has core unit of competency requirements that cover common skills for the construction industry, as well as a specialist field of work.

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context.

Completion of the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2007) is required before

entering a construction work site. Achievement of unit CPCCOHS1001A covers this requirement.

Pathways Information

This qualification is suitable for an Australian Apprenticeship pathway.

Licensing/Regulatory Information

Check with relevant state and territory licensing and regulatory authorities. State and territory jurisdictions may have different regulatory requirements.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability skill Industry/enterprise requirements for this qualification include:

- | | |
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| Communication | <ul style="list-style-type: none">• Communicates with clients, colleagues and others using effective and appropriate communication techniques, including:<ul style="list-style-type: none">• Clear and direct communication• Active listening• Verbal and non-verbal language• Questioning to identify and confirm requirements• Language and concepts appropriate to cultural differences• Follows instructions from supervisor and other relevant persons• Understands, interprets and applies information as required from:<ul style="list-style-type: none">• Regulatory, legislative, licensing and organisational requirements• Environmental and WHS requirements, including safety data sheets (SDS)• Codes and standards• Plans and drawings• Specifications• Safety signs and symbols• Organisational policies and procedures• Understands relevant definitions, terminology, symbols, |
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- abbreviations and language
 - Records relevant information using standard workplace documentation
 - Applies measurements and calculations using appropriate equipment, formulas and records as required
 - Reports and records hazards and risks
- Teamwork**
- Works as part of a team
 - Provides assistance and encouragement to other team members
 - Initiates and encourages improvements in team performance
 - Identifies and utilises the strengths of other team members
 - Relates to people from diverse social, cultural and ethnic backgrounds and with varying physical and mental abilities
 - Coordinates and actions tasks
 - Participates in on-site meetings
- Problem solving**
- Examines tools and equipment prior to use for damage, missing components or other defects
 - Identifies typical faults and problems and takes necessary remedial action
 - Rectifies simple faults with tools and equipment
 - Performs routine maintenance as required
 - Checks materials and products for conformity to specifications
 - Carries out data input adjustments
- Initiative and enterprise**
- Identifies opportunities to improve resource efficiency and makes suggestions as appropriate
 - Responds to change and workplace challenges
 - Puts ideas into action
 - Maximises use of resources by recycling, re-using or using appropriate disposal methods
- Planning and organising**
- Identifies hazards and implements appropriate hazard control measures
 - Selects and uses appropriate materials, tools and equipment
 - Determines material quantity requirements
 - Prioritises and sequences tasks
 - Applies time management skills to ensure work is completed to time requirements

- Self management**
- Evaluates own actions and makes judgements about performance and necessary improvements
 - Contributes to workplace responsibilities, such as current work site environmental/sustainability frameworks or management systems
 - Manages own performance to meet workplace standards
 - Seeks support to improve work performance
 - Cleans up work area, including tools and equipment
- Learning**
- Identifies own learning needs and seeks skill development as required
 - Is open to learning new ideas and techniques
- Technology**
- Uses calculators
 - Uses and operates a range of tools and equipment correctly and safely including computer-controlled equipment

Packaging Rules

To achieve this qualification, the candidate must demonstrate competency in:

- 30 units of competency:
 - 16 core units
 - 14 elective units.

A maximum of two of the required fourteen elective units may be substituted by selecting relevant units of competency from any Certificate III or IV construction qualification or qualification in another endorsed Training Package.

Some units in this qualification may have prerequisite requirements, which must be met when packaging the qualification. Users are referred to the list of CPC08 units with prerequisite unit requirements available in this Training Package for this purpose.

Core units

CPCCCA2002B	Use carpentry tools and equipment
CPCCCA2011A	Handle carpentry materials
CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1013A	Plan and organise work
CPCCCM1014A	Conduct workplace communication

CPCCCM1015A	Carry out measurements and calculations
CPCCCM2001A	Read and interpret plans and specifications
CPCCCM2006B	Apply basic levelling procedures
CPCCCM2007B	Use explosive power tools
CPCCCM2010B	Work safely at heights
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry

Joinery - machining and component manufacture and assembly field of work

CPCCJN3001A	Use static machines
CPCCJN3002A	Use computer-controlled machinery
CPCCJN3003A	Manufacture components for door and window frames and doors
CPCCJN3004A	Manufacture joinery components
CPCCSH3001A	Set out and assemble cabinets, showcases, wall units, counters and workstations

Elective units

Joinery - stairs field of work

CPCCJS3002A	Manufacture stair components for straight flighted stairs
CPCCJS3003A	Assemble and install stairs
CPCCJS3004A	Manufacture and install continuous handrailing and special stair components
CPCCJS3006A	Construct fabricated stairs
CPCCJS3011A	Design and set out stairs

Stair installation field of work

CPCCCA3010A	Install and replace windows and doors
CPCCCA3012A	Frame and fit wet area fixtures
CPCCCA3013A	Install lining, panelling and moulding
CPCCCA3016A	Construct timber external stairs

General electives

BSBSMB301	Investigate micro business opportunities
BSBSMB406	Manage small business finances
CPCCCA3001A	Carry out general demolition of minor building structures
CPCCCA3011A	Refurbish timber sashes to window frames
CPCCCA3014A	Construct bulkheads
CPCCCA3015A	Assemble partitions
CPCCJN2001A	Assemble components
CPCCJN2002B	Prepare for off-site manufacturing process
CPCCJN2003A	Package manufactured products for transport
CPCCJN3005A	Cut and install glass
CPCCPD3021A	Prepare surfaces for painting
CPCCSF2003A	Cut and bend materials using oxy-LPG equipment
CPCCSF2004A	Place and fix reinforcement materials
CPCCSH2003A	Apply and install sealant and sealant devices
CPCCSH3005A	Apply and trim decorative finishes
CPCCSH3006A	Apply finishes
CPCCST2005A	Carry out load slinging of off-site materials

Custom Content Section

Not applicable.