



Australian Government

CPCCBBC5013 Manage professional technical and legal reports on building and construction projects

Release: 2

CPCBC5013 Manage professional technical and legal reports on building and construction projects

Modification History

- Release 2 Updated reference to general construction induction training program.
- Release 1 This version first released with CPC Construction, Plumbing and Services Training Package Release 5.0.
- Supersedes and is equivalent to CPCBC5013A Develop professional technical and legal reports on building and construction projects. Change to title.
- Updated to meet the Standards for Training Packages 2012.

Application

This unit of competency specifies the skills and knowledge required to manage the development of technical and legal reports on buildings and commercial construction projects. It includes pre-property inspections and reports, building design and planning advice and reviewing and monitoring construction works.

This unit of competency applies to builders, senior managers, building consultants and other construction industry personnel who advise on building design processes and conduct inspections to develop building and construction reports.

Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of *CPCWHS1001 Prepare to work safely in the construction industry* meets this requirement.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Building and Construction

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

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| 1 Perform pre-purchase property inspections and assessments. | 1.1 | Inspect building and identify and document defects to the agreed level of detail requested by a client. |
| | 1.2 | Obtain engineers' certificates according to the state of repair or number and type of defects. |
| | 1.3 | Estimate rectification costs to the degree of accuracy required or recommend demolition of the structure. |
| | 1.4 | Conduct feasibility studies at the direction of government agencies, financial institutions or investment houses. |
| 2 Advise and coordinate the design process and planning approval. | 2.1 | Prepare a project brief on behalf of client. |
| | 2.2 | Assess site conditions and structure. |
| | 2.3 | Produce or obtain preliminary design drawings and estimate probable costs. |
| | 2.4 | Coordinate a process through which final design documentation will be completed and approved by a client. |
| | 2.5 | Submit documentation to obtain authorised planning approval for the project. |
| | 2.6 | Prepare and present planning appeals to the authority, as necessary. |
| 3 Review building or construction works. | 3.1 | Check contract documentation to ensure client interests are protected. |
| | 3.2 | Monitor building or construction works regularly and provide reports on the progress and quality of work. |
| | 3.3 | Check variations and refer to contractors as required. |
| | 3.4 | Check and approve progress claims. |
| 4 Provide advice on dispute resolution. | 4.1 | Negotiate disputes on behalf of the client. |
| | 4.2 | Provide impartial advice to the parties involved in a building related dispute for equitable settlement. |

- 4.3 Provide referrals for expert legal interpretation of contractual matters.
- 4.4 Provide expert testimony and evidence in the event of disputes going to court.

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- oral communication skills to:
 - engage in oral negotiations and explore complex issues to reconcile and resolve disputes
- technology skills to:
 - use communication tools and devices to communicate and collaborate effectively with others
 - use equipment and programs to access and extract information and develop relevant documentation.

Unit Mapping Information

Supersedes and is equivalent to CPCCB5013A Develop professional technical and legal reports on building and construction projects.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>