



**Australian Government**

**Assessment Requirements for  
CPCBC4026 Arrange building  
applications and approvals**

**Release: 1**

# Assessment Requirements for CPCBC4026 Arrange building applications and approvals

## Modification History

Release 1 This version first released with CPC Construction, Plumbing and Services Training Package Release 5.0.

Supersedes and is equivalent to CPCBC4026A Arrange building applications and approvals. Updated to meet the Standards for Training Packages 2012.

## Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by preparing, submitting and managing one residential and one commercial building and construction application for approval.

In doing this, the candidate must:

- develop a submission plan, which includes:
  - stages and dates for submission of applications
  - forms, documents and supporting evidence required to be submitted
  - application fees, charges and costs.

## Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- relevant government building legislation, codes and standards
- plans, specifications and contracts
- local authority building application processes:
  - full approval
  - staged approval
  - development applications
  - sustainability requirements
  - fees and levies
  - complaints and appeals
- documentation requirements of building approval submissions:
  - design briefs
  - specialist's reports
  - working drawings, plans, details and specifications
- organisational quality assurance processes and practices:

- authorities and approval delegations
- document control
- specialist services for certification of documentation:
  - building surveyors, quantity surveyors and site surveyors
  - geotechnical and environmental specialists
  - structural, mechanical and electrical engineers.

## Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment can be undertaken in the workplace or in a simulated workplace environment.

A simulated environment is one that realistically replicates workplace conditions, materials and equipment, interactions with others and workplace irregularities, and which meets industry standards for safety and environmental practices.

Candidates must be provided with:

- relevant government regulations, codes and standards
- current project plans, specifications and manufacturer's product information
- organisational quality assurance documents
- local authority building approval processes and application forms
- sufficient materials and equipment to facilitate arrange building applications and approvals.

## Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>