



Australian Government

**CPCCB4017 Arrange resources and
prepare for the building and construction
project**

Release: 1

CPCBC4017 Arrange resources and prepare for the building and construction project

Modification History

Release 1 This version first released with CPC Construction, Plumbing and Services Training Package Release 5.0.

Supersedes and is equivalent to CPCBC4017A Arrange resources and prepare for the building or construction project. Updated to meet the Standards for Training Packages 2012.

Application

This unit of competency specifies the skills and knowledge required to identify and procure the necessary on-site physical and human resources and systematically apply the supply process for a building and construction project. It includes notifying external agencies, employees and contractors and coordinating activities to meet scheduled timeframes.

It applies to National Construction Code (NCC) classifications:

- Residential - Class 1 and 10 buildings, maximum two storeys
- Commercial - Class 2 to 9, Type C only constructions.

This unit of competency applies to builders, site managers and forepersons, estimators and other building and construction industry professionals who are responsible for pre-construction preparation of residential and commercial construction projects.

This unit of competency is suitable for those using specialised knowledge to complete routine and non-routine tasks and using their own judgement to deal with predictable and sometimes unpredictable problems.

Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of *CPCWHS1001 Prepare to work safely in the construction industry* meets this requirement.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Building and Construction

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

- | | | |
|---|-----|--|
| 1 Complete preliminary construction requirements. | 1.1 | Source, read and interpret relevant project documentation. |
| | 1.2 | Set site handover date with client once appropriate fees are confirmed paid with relevant persons. |
| | 1.3 | Establish and provide insurance and security requirements. |
| | 1.4 | Notify authorities of the commencement of scheduled works. |
| | 1.5 | Determine and advise relevant persons of work, parking and other restrictions. |
| 2 Organise on-site services and facilities. | 2.1 | Identify requirements for on-site facilities and services. |
| | 2.2 | Arrange, receive and position site office, storage sheds and on-site toilets and facilities. |
| | 2.3 | Identify and develop processes to protect or utilise existing services at the site. |
| | 2.4 | Arrange temporary power and water connections with service providers. |
| | 2.5 | Identify and meet council requirements for temporary site set-up. |
| 3 Arrange public protection. | 3.1 | Follow work health and safety (WHS) and local authority authorisations for site setup. |
| | 3.2 | Erect compliant hoardings, fencing and signage. |
| | 3.3 | Arrange temporary site access and egress to meet local authority requirements. |
| | 3.4 | Organise waste facilities and waste removal. |

- | | |
|-------------------------------------|--|
| 4 Organise on-site delivery. | 4.1 Confirm and order materials to meet scheduled delivery dates. |
| | 4.2 Check availability of physical resources and schedule delivery as needed. |
| | 4.3 Receive, secure and protect materials and plant and equipment. |
| 5 Organise on-site human resources. | 5.1 Address industrial relations and on-site safety matters that could impact on the preparation and human resourcing for building work. |
| | 5.2 Identify and allocate on-site human resource requirements. |
| | 5.3 Engage or appoint construction work supervisor. |
| | 5.4 Engage appropriate employees or contractors as stated for project needs. |

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- technology skills to:
 - use digital tools and devices to communicate and collaborate effectively with others
 - use equipment and programs to access and extract information and develop relevant documentation.

Unit Mapping Information

Supersedes and is equivalent to CPCBC4017A Arrange resources and prepare for the building or construction project.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>