



**Australian Government**

# **CHC70308 Graduate Certificate in Career Development Practice**

**Release: 2**

# CHC70308 Vocational Graduate Certificate in Career Development Practice

## Modification History

CHC08 Version 3	CHC08 Version 4	Comments
CHC70308 Vocational Graduate Certificate in Career Development Practice	CHC70308 Vocational Graduate Certificate in Career Development Practice	Revised terminology for entry requirements. Updated unit codes and imported units. No change to qualification outcome.

## Description

This qualification covers workers who provide a range of career development services, including working independently as a professional career development practitioner or working within an organisation context.

**Occupational titles** include:

- Career development practitioner

Workers at this level are making high level, independent, complex judgements in the context of providing guidance in career development. Their role involves the full responsibility and accountability for all aspects of their work.

## Pathways Information

Not Applicable

## Licensing/Regulatory Information

Not Applicable

## Entry Requirements

This qualification is suited to candidates who have significant experience working in career development or who have a qualification relevant to this work.

To gain entry into *CHC70308 Vocational Graduate Certificate in Career Development Practice* a candidate must have:

- A qualification at diploma level or higher in a discipline related to career development or counselling work

### OR

- Significant previous experience working in a job role involving the self directed application of knowledge with substantial depth in some areas and the exercise of independent judgement and decision making.

### Focus on holistic assessment

This qualification has been packaged with high level core units of competency and a limited range of elective units.

Holistic assessment of core and elective components of this qualification is required in order to achieve an integrated outcome applicable to career development practice at this level.

## Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

### Packaging Rules

#### PACKAGING RULES

7 units of competency are required for this qualification, including:

- 4 core units
- 3 elective units

Elective units may include:

- Relevant electives listed below
- If necessary to address workplace requirements, up to 2 units of competency packaged at the level of this qualification or higher in Community Services and/or Health Training Packages or other relevant Training Packages or accredited courses where the details of those courses are available on TGA or other public listing

#### Core units

BSBLED707A Establish career development services

BSBLED708A Conduct a career development session

CHCCDP701A Manage quality in career development practice

CHCCS805B Undertake professional reflection

#### The importance of culturally aware and respectful practice

All workers undertaking work in the community sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

#### Relevant electives

BSBINM601A Manage knowledge and information

BSBLED705A Plan and implement a mentoring program

BSBLED706A Plan and implement a coaching strategy

BSBLED709A Identify and communicate trends in career development

BSBREL701A Develop and cultivate collaborative partnerships and relationships

CHCCS400C Work within a relevant legal and ethical framework

CHCCS522B Address complex legal and ethical issues in professional practice (*Note pre-requisite CHCCS400C*)

CHCCSL502A Apply specialist interpersonal and counselling interview skills

CHCCSL508B Apply legal and ethical responsibilities in counselling practice

CHCORG609D Manage projects and strategies

CHCORG620D Promote and represent the service  
CHCORG621D Act as a resource to other services  
CHCORG627B Provide mentoring support to colleagues  
PSPMNGT605B Manage diversity