



Australian Government

Department of Education, Employment and Workplace Relations

CHC60208 Advanced Diploma of Children's Services

Release: 2

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Modification History

CHC08 Version 3	CHC08 Version 4	Comments
CHC60208 Advanced Diploma of Children's Services	CHC60208 Advanced Diploma of Children's Services	Updated unit codes and imported units. No change to qualification outcome.

Description

This qualification covers children's services workers who may operate at an advanced level in early childhood education and care to:

- Provide specialist services
- Act as a resource for other workers
- Provide practice supervision of staff including volunteers
- Work intensively with clients
- Work with clients with complex needs.

Occupational titles may include:

- Child and family support service coordinator
- Children's services coordinator
- Inclusion support facilitator
- Service director

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

To gain entry into *CHC60208 Advanced Diploma of Children's Services* candidates must be recognised as competent, through a recognised training program or recognition process, against *CHC50908 Diploma of Children's Services (Early childhood education and care)*.

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

13 units are required for award of this qualification including:

- 7 core units
- 6 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Group B general electives of which at least two must be selected
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 2 units of competency packaged at the level of this qualification or higher in other relevant Training Packages

Core units

BSBMGT608C Manage innovation and continuous improvement

CHCCS502C Maintain legal and ethical work practices

CHCCS604B Manage the delivery of quality services to clients

CHCORG611C Lead and develop others in a community sector workplace

CHCORG620D Promote and represent the service

CHCORG624E Provide leadership in community services delivery

CHCORG627B Provide mentoring support to colleagues

The importance of culturally aware and respectful practice

All workers undertaking children's services work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group A electives - recommended for culturally aware and respectful practice

The children's services workplace is regarded as having particular potential for engendering stronger and more respectful relationships between non-Aboriginal Australians and Aboriginal and/or Torres Strait Islander Australians and across the diverse groups in the community.

It is therefore highly recommended that this qualification includes one of the following units to provide a foundation of knowledge and skills for:

- Staff to support and promote respect for and awareness of Aboriginal and/or Torres Strait Islander communities where there are no Aboriginal and/or Torres Strait Islander children attending or residing in the local area
- Staff who work specifically with Aboriginal and/or Torres Strait Islander children and families

CHCIC302A Support Aboriginal and/or Torres Strait Islander families to participate in children's services

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

As cultural diversity is a feature of our community, one of the following electives is also recommended for inclusion:

CHCIC511A Implement and promote inclusive policies and practices in children's services

HLTHIR403C Work effectively with culturally diverse clients and co-workers

Group B - general electives

At least TWO electives must be selected from the following group of general electives.

CHCCD420B Work to empower Aboriginal and/or Torres Strait Islander communities

CHCCM605C Develop practice standards

CHCCN520C Advocate for the rights and needs of children and young people

CHCCS414A Provide education and support on parenting, health and well being

CHCCS607E Coordinate in-service assessment and response to address client needs

CHCCW503A Work intensively with clients

CHCFC520C Promote ethical understanding of children

CHCIC620C Manage complex behavioural situations

CHCINF604D Manage the organisation's information systems

CHCNET404B Facilitate links with other services

CHCORG428A Reflect on and improve own professional practice

CHCORG502B Work autonomously

CHCPR613C Facilitate the development of programs for children with additional needs

CHCPR614C Observe children and interpret observations (Note pre-requisite:

CHCPR509A)

CHCRF621C Promote equity in access to the service

CHCRF622C Plan child care provision with families (Note pre-requisite: CHCRF511A)

CHCRF623C Respond to problems and complaints about the service

CHCRF624C Support parents in their parenting role (Note pre-requisite: CHCRF511A)

CHCSD611C Facilitate the inclusion of children with additional needs

HLTFS309C Oversee the day-to-day implementation of food safety in the workplace

HLTFS310C Apply and monitor food safety requirements

PSPMNGT605B Manage diversity

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following list of relevant electives is intended to facilitate selection. Employers may specify certain electives as required to address specific workplace needs.

Inclusion support facilitation electives

CHCCN520C Advocate for the rights and needs of children and young people

CHCCS414A Provide education and support on parenting, health and well being

CHCCW503A Work intensively with clients
CHCFC520C Promote ethical understanding of children
CHCIC620C Manage complex behavioural situations
CHCICS406B Support client self management
CHCPR613C Facilitate the development of programs for children with additional needs
CHCRF621C Promote equity in access to the service
CHCRF622C Plan child care provision with families (Note pre-requisite: CHCRF511A)
CHCSD611C Facilitate the inclusion of children with additional needs
HLTHIR403C Work effectively with culturally diverse clients and co-workers
PSPMNGT605B Manage diversity

Education support electives

CHCEDS501A Identify and respond to student development needs
CHCEDS502B Foster and support an effective learning environment
CHCEDS503A Support the development of literacy skills
CHCEDS514B Support learning and implementation of responsible behaviour
CHCEDS505A Work effectively with Aboriginal and/or Torres Strait Islander students
CHCEDS506A Assist in implementing education plans for students with disabilities
CHCEDS507A Research an education issue

Business electives

BSBMGT515A Manage operational plan
BSBMGT605B Provide leadership across the organisation
BSBMGT616A Develop and implement strategic plans
BSBMKG514A Implement and monitor marketing activities
BSBSUS501A Develop workplace policy and procedures for sustainability
CHCORG529B Provide coaching and motivation
CHCORG607D Manage workplace issues
CHCORG610B Manage change in a community sector organisation
CHCPR515A Develop and implement a program to support sustainable practice

Training electives

CHCCS427B Facilitate adult learning and development
TAEASS401B Plan assessment activities and processes
TAEASS402B Assess competence
TAEDEL301A Provide work skill instruction
TAEDEL401A Plan, organise and deliver group-based learning
TAEDES401A Design and develop learning programs
TAEDES402A Use training packages and accredited courses to meet client needs

Oral health

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health
CHCOHC402A Support clients and groups to learn practical aspects of oral health care