



Australian Government

Department of Education, Employment and Workplace Relations

CHC60208 Advanced Diploma of Children's Services

Release: 1

CHC60208 Advanced Diploma of Children's Services

Modification History

Not Applicable

Description

This qualification covers children's services workers who may operate at an advanced level in early childhood education and care to:

- Provide specialist services
- Act as a resource for other workers
- Provide practice supervision of staff including volunteers
- Work intensively with clients
- Work with clients with complex needs.

Occupational titles may include:

- Child and family support service coordinator
- Children's services coordinator
- Inclusion support facilitator
- Service director

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements

To gain entry into *CHC60208 Advanced Diploma of Children's Services* candidates must be recognised as competent, through a recognised training program or recognition process, against *CHC50908 Diploma of Children's Services (Early childhood education and care)*.

Employability Skills Summary

Refer to the Topic: **Introduction to the Employability Skills Qualification Summaries**

Packaging Rules

PACKAGING RULES

13 units are required for award of this qualification including:

- 7 core units
- 6 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Group B general electives of which at least two must be selected
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 2 units of competency packaged at the level of this qualification or higher in other relevant Training Packages

Core units

BSBMGT608B Manage innovation and continuous improvement

CHCCS502B Maintain legal and ethical work practices

CHCCS604A Manage the delivery of quality services to clients

CHCORG611B Lead and develop others in a community sector workplace

CHCORG620C Promote and represent the service

CHCORG624D Provide leadership in community services delivery

CHCORG627B Provide mentoring support to colleagues

The importance of culturally aware and respectful practice

All workers undertaking children's services work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group A electives - recommended for culturally aware and respectful practice

The children's services workplace is regarded as having particular potential for engendering stronger and more respectful relationships between non-Aboriginal Australians and Aboriginal and/or Torres Strait Islander Australians and across the diverse groups in the community.

It is therefore highly recommended that this qualification includes one of the following units to provide a foundation of knowledge and skills for:

- Staff to support and promote respect for and awareness of Aboriginal and/or Torres Strait Islander communities where there are no Aboriginal and/or Torres Strait Islander children attending or residing in the local area
- Staff who work specifically with Aboriginal and/or Torres Strait Islander children and families

CHCIC302A Support Aboriginal and/or Torres Strait Islander families to participate in children's services

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

As cultural diversity is a feature of our community, one of the following electives is also recommended for inclusion:

CHCIC511A Implement and promote inclusive policies and practices in children's services

HLTHIR403C Work effectively with culturally diverse clients and co-workers

Group B - general electives

At least TWO electives must be selected from the following group of general electives.

CHCCD420A Work to empower Aboriginal and/or Torres Strait Islander communities

CHCCM605C Develop practice standards

CHCCN520C Advocate for the rights and needs of children and young people

CHCCS414A Provide education and support on parenting, health and well being

CHCCS607D Coordinate in-service assessment and response to address client needs

CHCCW503A Work intensively with clients

CHCFC520C Promote ethical understanding of children

CHCIC620C Manage complex behavioural situations

CHCINF604C Manage the organisation's information systems

CHCNET404A Facilitate links with other services

CHCORG428A Reflect on and improve own professional practice

CHCORG502A Work autonomously

CHCPR613C Facilitate the development of programs for children with additional needs

CHCPR614C Observe children and interpret observations (Note pre-requisite:

CHCPR509A)

CHCRF621C Promote equity in access to the service

CHCRF622C Plan child care provision with families (Note pre-requisite: CHCRF511A)

CHCRF623C Respond to problems and complaints about the service

CHCRF624C Support parents in their parenting role (Note pre-requisite: CHCRF511A)

CHCSD611C Facilitate the inclusion of children with additional needs

HLTFS309C Oversee the day-to-day implementation of food safety in the workplace

HLTFS310C Apply and monitor food safety requirements

PSPMNGT605B Manage diversity

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following list of relevant electives is intended to facilitate selection. Employers may specify certain electives as required to address specific workplace needs.

Inclusion support facilitation electives

- CHCCN520C Advocate for the rights and needs of children and young people
- CHCCS414A Provide education and support on parenting, health and well being
- CHCCW503A Work intensively with clients
- CHCFC520C Promote ethical understanding of children
- CHCIC620C Manage complex behavioural situations
- CHCICS406A Support client self management
- CHCPR613C Facilitate the development of programs for children with additional needs
- CHCRF621C Promote equity in access to the service
- CHCRF622C Plan child care provision with families (Note pre-requisite: CHCRF511A)
- CHCSD611C Facilitate the inclusion of children with additional needs
- HLTHIR403C Work effectively with culturally diverse clients and co-workers
- PSPMNGT605B Manage diversity

Education support electives

- CHCEDS501A Identify and respond to student development needs
- CHCEDS502A Foster and support an effective learning environment
- CHCEDS503A Support the development of literacy skills
- CHCEDS514A Support learning and implementation of responsible behaviour
- CHCEDS505A Work effectively with Aboriginal and/or Torres Strait Islander students
- CHCEDS506A Assist in implementing education plans for students with disabilities
- CHCEDS507A Research an education issue

Business electives

- BSBMGT515A Manage operational plan
- BSBMGT605B Provide leadership across the organisation
- BSBMGT616A Develop and implement strategic plans
- BSBMKG514A Implement and monitor marketing activities
- BSBSUS501A Develop workplace policy and procedures for sustainability
- CHCORG529B Provide coaching and motivation
- CHCORG607C Manage workplace issues
- CHCORG610B Manage change in a community sector organisation
- CHCPR515A Develop and implement a program to support sustainable practice

Training electives

- CHCCS427A Facilitate adult learning and development
- TAEASS401A Plan assessment activities and processes
- TAEASS402A Assess competence
- TAEDEL301A Provide work skill instruction
- TAEDEL401A Plan, organise and deliver group-based learning
- TAEDES401A Design and develop learning programs
- TAEDES402A Use training packages and accredited courses to meet client needs

Oral health

- CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health
- CHCOHC402A Support and encourage clients and groups to learn practical aspects of oral health care

