



Australian Government

Department of Education, Employment and Workplace Relations

CHC40412 Certificate IV in Alcohol and Other Drugs

Release: 1

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Modification History

CHC08 Version 3	CHC08 Version 4	Comments
CHC40408 Certificate IV in Alcohol and Other Drugs	CHC40412 Certificate IV in Alcohol and Other Drugs	Updated core WHS units

Description

This qualification covers workers who provide a range of services and interventions to clients with alcohol and other drugs issues and/or implement health promotion and community interventions. Work may take place in a range of contexts such as community based organisations, residential rehabilitation services and outreach services.

This qualification:

- Defines the knowledge and skills for support workers and care workers who work autonomously under the broad guidance of other practitioners and professionals in the community services and health sectors
- Refers to specific knowledge of a client with alcohol and other drugs issues and to appropriate intervention processes applied in residential and community settings.

Occupational titles may include:

- Case worker
- Community support worker
- Detoxification worker
- Drug and alcohol worker
- Family support worker
- Outreach worker
- Support worker

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Not Applicable

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

16 units are required for award of this qualification including:

- 7 core units
- 9 elective units

A wide range of elective units is available, including:

- Group A first aid electives of which one unit must be selected for this qualification
- Group B electives of which one unit must be selected for this qualification
- Group C electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at this level or higher in other relevant Training Packages or accredited courses where the details of those courses are available on TGA or other public listing

Core units

CHCAOD402B Work effectively in the alcohol and other drugs sector

CHCAOD408B Assess needs of clients with alcohol and/or other drugs issues

CHCAOD411A Provide interventions for people with alcohol and other drug issues

CHCCM404A Undertake case management for clients with complex needs

CHCCOM403A Use targeted communication skills to build relationships

CHCCS400C Work within a relevant legal and ethical framework

CHCWHS312A Follow WHS safety procedures for direct care work

Group A first aid electives - one unit must be selected for this qualification

One of the following first aid units must be selected for this qualification. (Note: First aid skills are recommended to be assessed in conjunction with CHCAOD408B and CHCAOD411A - specific unit depends on jurisdiction)

HLTFA311A Apply first aid

HLTFA412A Apply advanced first aid (*Note pre-requisite: HLTFA311A*)

Group B electives - one unit must be selected for this qualification

One of the following units must be selected for this qualification.

CHCAOD407E Provide needle and syringe services

CHCAOD409E Provide alcohol and/or other drug withdrawal services

CHCCS403C Provide brief intervention

CHCORG405E Maintain an effective work environment

CHCPROM401C Share health information

HLTIN301C Comply with infection control policies and procedures
CHCMH411A Work with people with mental health issues

The importance of culturally aware and respectful practice

All workers undertaking alcohol and other drugs work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group C electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

Work with people with mental health issues

CHCCS514B Recognise and respond to individuals at risk
CHCCS521B Assess and respond to individuals at risk of suicide
CHCMH401A Work effectively in mental health settings
CHCMH402B Apply understanding of mental health issues and recovery processes
CHCMH403A Establish and maintain communication and relationships to support the recovery process
CHCMH404B Conduct assessment and planning as part of the recovery process
CHCMH405A Work collaboratively to support recovery process
CHCMH408C Provide interventions to meet the needs of consumers with mental health and AOD issues
CHCMH411A Work with people with mental health issues

Client needs

CHCAOD406E Work with clients who are intoxicated
CHCAOD407E Provide needle and syringe services
CHCAOD409E Provide alcohol and/or other drug withdrawal services
CHCCH522B Undertake outreach work
CHCCHILD404B Support the rights and safety of children and young people
CHCCM501A Coordinate complex case requirements (Note pre-requisite CHCCM404A)
CHCCS305C Assist clients with medication (Note pre-requisite HLTAP301B)
CHCCS401C Facilitate responsible behaviour
CHCCS414A Provide education and support on parenting, health and well being

CHCCS417B Provide support and care relating to suicide bereavement
CHCCS419C Provide support services to clients
CHCCS422B Respond holistically to client issues and refer appropriately
CHCCS426B Provide support and care relating to loss and grief
CHCCS504B Provide services to clients with complex needs
CHCCS506A Promote and respond to workplace diversity
CHCDIS301C Work effectively with people with a disability
CHCDIS410A Facilitate community participation and inclusion
CHCFAM406B Engage and resource clients to improve their interpersonal relationships
CHCFAM407B Work effectively in relationship work
CHCGROUP403D Plan and conduct group activities
CHCGROUP408B Facilitate and review a psycho-educational group
CHCGROUP410B Deliver a structured program
CHCICS405B Facilitate groups for individual outcomes
CHCICS406B Support client self management
CHCICS407B Support positive lifestyle
CHCICS408B Provide support to people with chronic disease
CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively
CHCPROM503A Provide community focused promotion and prevention strategies
CHCRF402B Provide intervention support to children and families
CHCYTH511B Work effectively with young people and their families
HLTAP301B Recognise healthy body systems in a health care context

Service delivery

BSBINM201A Process and maintain workplace information
CHCAD401D Advocate for clients
CHCCD402B Develop and provide community education projects
CHCCD404E Develop and implement community programs
CHCCD420B Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCH426B Support client participation in the organisation
CHCCHILD401B Identify and respond to children and young people at risk
CHCCS421B Undertake community sector work within own community
CHCICS402B Facilitate individualised plans
CHCNET402B Establish and maintain effective networks
CHCORG405E Maintain an effective work environment
CHCPROM401C Share health information
CHCPROM502B Implement health promotion and community intervention

(Note jurisdictions may have specific first aid requirements)

HLTFA302C Provide first aid in remote situation (Note pre-requisite: HLTFA311A)
HLTFA412A Apply advanced first aid (Note pre-requisite: HLTFA311A)

Financial literacy education electives

CHCFLE301A Work with clients needing financial literacy education
CHCFLE302A Educate clients in fundamental financial literacy skills
CHCFLE303A Educate clients to understand debt and consumer credit

Settlement work electives

CHCSW401A Work effectively with forced migrants

CHCSW402B Undertake bicultural work with forced migrants in Australia

Outreach work

CHCCH427B Work effectively with people experiencing or at risk of homelessness

CHCCH522B Undertake outreach work

Oral health

CHCOHC303B Use basic oral health screening tools

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health

CHCOHC402A Support clients and groups to learn practical aspects of oral health care

CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues