CHC40408 Certificate IV in Alcohol and Other Drugs Work
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Modification History
Not Applicable

Description
This qualification covers workers who provide a range of services and interventions to clients with alcohol and other drugs issues and/or implement health promotion and community interventions. Work may take place in a range of contexts such as community based organisations, residential rehabilitation services and outreach services.
This qualification:
• Defines the knowledge and skills for support workers and care workers who work autonomously under the broad guidance of other practitioners and professionals in the community services and health sectors
• Refers to specific knowledge of a client with alcohol and other drugs issues and to appropriate intervention processes applied in residential and community settings.

Occupational titles may include:
• Case worker
• Community support worker
• Detoxification worker
• Drug and alcohol worker
• Family support worker
• Outreach worker
• Support worker

Pathways Information
Not Applicable

Licensing/Regulatory Information
Not Applicable

Entry Requirements
Not Applicable
Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES
16 units are required for award of this qualification including:

- 7 core units
- 9 elective units

A wide range of elective units is available, including:

- Group A first aid electives of which one unit must be selected for this qualification
- Group B electives of which one unit must be selected for this qualification
- Group C electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at this level or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

Core units
CHCAOD402B Work effectively in the alcohol and other drugs sector
CHCAOD408A Assess needs of clients with alcohol and/or other drugs issues
CHCAOD411A Provide interventions for people with alcohol and other drug issues
CHCCM404A Undertake case management for clients with complex needs
CHCCOM403A Use targeted communication skills to build relationships
CHCCS400B Work within a relevant legal and ethical framework
CHCOHS312B Follow safety procedures for direct care work

Group A first aid electives - one unit must be selected for this qualification
One of the following first aid units must be selected for this qualification. (Note: First aid skills are recommended to be assessed in conjunction with CHCAOD408A and CHCAOD411A - specific unit depends on jurisdiction)
HLTFA301C Apply first aid
HLTFA402C Apply advanced first aid (Note pre-requisite: HLTFA301C)

Group B electives - one unit must be selected for this qualification
One of the following units must be selected for this qualification.
CHCAOD407D Provide needle and syringe services
CHCAOD409D Provide alcohol and/or other drug withdrawal services
CHCCS403B Provide brief intervention
CHCOR405D Maintain an effective work environment
The importance of culturally aware and respectful practice

All workers undertaking alcohol and other drugs work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group C electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

- HLTTHIR403C Work effectively with culturally diverse clients and co-workers
- HLTTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

Work with people with mental health issues

- CHCCS514A Recognise and respond to individuals at risk
- CHCCS521A Assess and respond to individuals at risk of suicide
- CHCMH401A Work effectively in mental health settings
- CHCMH402A Apply understanding of mental health issues and recovery processes
- CHCMH403A Establish and maintain communication and relationships to support the recovery process
- CHCMH404A Conduct assessment and planning as part of the recovery process
- CHCMH405A Work collaboratively to support recovery process
- CHCMH408B Provide interventions to meet the needs of consumers with mental health and AOD issues
- CHCMH411A Work with people with mental health issues

Client needs

- CHAOD406D Work with clients who are intoxicated
- CHAOD407D Provide needle and syringe services
- CHAOD409D Provide alcohol and/or other drug withdrawal services
- CHCH522A Undertake outreach work
- CHCCHILD404A Support the rights and safety of children and young people
- CHCCMM501A Coordinate complex case requirements *(Note pre-requisite CHCCM404A)*
- CHCCS305B Assist clients with medication *(Note pre-requisite HLTAP301B)*
- CHCCS401B Facilitate responsible behaviour
- CHCCS414A Provide education and support on parenting, health and well being
- CHCCS417A Provide support and care relating to suicide bereavement
- CHCCS419B Provide support services to clients
- CHCCS422A Respond holistically to client issues and refer appropriately
- CHCCS426A Provide support and care relating to loss and grief
- CHCCS504A Provide services to clients with complex needs
CHCCS506A  Promote and respond to workplace diversity
CHCDIS301B  Work effectively with people with a disability
CHCDIS410A  Facilitate community participation and inclusion
CHCFAM406B  Engage and resource clients to improve their interpersonal relationships
CHCFAM407B  Work effectively in relationship work
CHCGROUP403D  Plan and conduct group activities
CHCGROUP408B  Facilitate and review a psycho-educational group
CHCGROUP410B  Deliver a structured program
CHCICS405A  Facilitate groups for individual outcomes
CHCICS406A  Support client self management
CHCICS407A  Support positive lifestyle
CHCICS408A  Provide support to people with chronic disease
CHCLLN403A  Identify clients with language, literacy and numeracy needs and respond effectively
CHCPROM503A  Provide community focused promotion and prevention strategies
CHCRF402B  Provide intervention support to children and families
CHCYTH511B  Work effectively with young people and their families
HLTAP301B  Recognise healthy body systems in a health care context

Service delivery
BSBINM201A  Process and maintain workplace information
CHCAD401D  Advocate for clients
CHCCD402A  Develop and provide community education projects
CHCCD404D  Develop and implement community programs
CHCCD420A  Work to empower Aboriginal and/or Torres Strait Islander communities
CHCH426B  Support client participation in the organisation
CHCHILD401A  Identify and respond to children and young people at risk
CHCCS421A  Undertake community sector work within own community
CHCICS402A  Facilitate individualised plans
CHCNET402A  Establish and maintain effective networks
CHCOR405D  Maintain an effective work environment
CHCPROM401B  Share health information
CHCPROM502B  Implement health promotion and community intervention

(Note jurisdictions may have specific first aid requirements)
HLTFA302B  Provide first aid in remote situation (Note pre-requisite: HLTFA301C)
HLTFA402C  Apply advanced first aid (Note pre-requisite: HLTFA301C)

Financial literacy education electives
CHCFLE301A  Work with clients needing financial literacy education
CHCFLE302A  Educate clients in fundamental financial literacy skills
CHCFLE303A  Educate clients to understand debt and consumer credit

Settlement work electives
CHCSW401A  Work effectively with forced migrants
CHCSW402A  Undertake bicultural work with forced migrants in Australia

Outreach work
CHCH427A  Work effectively with people experiencing or at risk of homelessness
CHCCH522A  Undertake outreach work

Oral health
CHCOHC303A  Use basic oral health screening tools
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<tr>
<th>CHCOHC401A</th>
<th>Inform and encourage clients and groups to understand and achieve good oral health</th>
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<tr>
<td>CHCOHC402A</td>
<td>Support and encourage clients and groups to learn practical aspects of oral health care</td>
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<tr>
<td>CHCOHC404A</td>
<td>Recognise and respond to signs and symptoms that may indicate oral health issues</td>
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