



Australian Government

Department of Education, Employment and Workplace Relations

CHC40108 Certificate IV in Aged Care

Release: 2

CHC40108 Certificate IV in Aged Care

Modification History

CHC08 Version 3	CHC08 Version 4	Comments
CHC40108 Certificate IV in Aged Care	CHC40108 Certificate IV in Aged Care	Updated unit codes and imported units to qualification outcome.

Description

This qualification addresses work primarily in residential facilities within defined organisation guidelines and service plans.

These workers:

- Carry out activities related to maintaining an individual's well being through personal care and/or other activities of living
- May provide services to individuals with complex needs, and/or work with groups of older people Work may include training and support to promote independence and community participation, which may be provided as part of activities and programs in a variety of settings including residential and centre-based programs
- Report to service managers and liaise with professionals and other service providers
- May be required to supervise and/or coordinate a limited number of other workers.

Occupational titles may include:

- Accommodation support worker
- Assistant hostel supervisor
- Care supervisor
- Care team leader
- Day activity worker
- Hostel supervisor
- Personal care worker
- Program coordinator - social programs
- Residential care worker
- Support worker

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements

To gain entry into *CHC40108 Certificate IV in Aged Care* a candidate must be recognised as competent, through a recognised training program or recognition process, against the following core units from *CHC30212 Certificate III in Aged Care* (or equivalent):

- CHCAC318B Work effectively with older people
- CHCAC319A Provide support to people living with dementia
- CHCCS411B Work effectively in the community sector
- CHCICS303A Support individual health and emotional well being
- CHCPA301B Deliver care services using a palliative approach
- HLTAP301B Recognise healthy body systems in a health care context

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

15 units are required for award of this qualification including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A WHS electives, of which one must be selected for this qualification
- Group B electives which are recommended for culturally aware and respectful practice
- Other relevant electives as listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the TGA or other public listing

Core units

CHCAC412B Provide services to older people with complex needs (Note pre-requisite CHCAC318B)

CHCAC416A Facilitate support responsive to the specific nature of dementia

CHCAC417A Implement interventions with older people at risk of falls

CHCAD401D Advocate for clients

CHCCS400C Work within a relevant legal and ethical framework

CHCICS401B Facilitate support for personal care needs

CHCICS402B Facilitate individualised plans

CHCINF403E Coordinate information systems
CHCNET404B Facilitate links with other services
CHCORG406C Supervise work

Group A WHS electives - one unit must be selected for this qualification

One of the following WHS units **must** be selected for for this qualification.

HLTWHS300A Contribute to OHS processes
CHCWHS312A Follow safety procedures for direct care work

The importance of culturally aware and respectful practice

All workers undertaking work in the aged care sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group B electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

Client support

CHCAC410B Collect technical data to support client health care plan (Note pre-requisite HLTAP301B)
CHCCM404A Undertake case management for clients with complex needs
CHCCOM403A Use targeted communication skills to build relationships
CHCCS417B Provide support and care relating to suicide bereavement
CHCCS422B Respond holistically to client issues and refer appropriately
CHCCS426B Provide support and care relating to loss and grief
CHCICS403A Conduct individual assessment
CHCICS404B Plan and provide advanced behaviour support
CHCICS405B Facilitate groups for individual outcomes
CHCICS406B Support client self management
CHCICS407B Support positive lifestyle
CHCICS408B Provide support to people with chronic disease
CHCICS409A Recognise and respond to suspected abuse of vulnerable people
CHCICS410A Support relationships with carers and families
CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively
CHCPA402B Plan for and provide care services using a palliative approach
HLTAP401B Confirm physical health status

Medication and health professional support

CHCCS305C Assist clients with medication (Note pre-requisite HLTAP301B)
CHCCS424B Administer and monitor medications (Note pre-requisites CHCCS305C, HLTAP301B)

CHCCS425B Support health professional

HLTFA311A Apply first aid

HLTFA412A Apply advanced first aid (Note pre-requisite HLTFA311A)

Working with people with disabilities

CHCDIS301C Work effectively with people with a disability

CHCDIS313A Support people with disabilities who are ageing

CHCDIS405A Facilitate skills development and maintenance

CHCDIS409B Provide services to people with disabilities with complex needs

CHCDIS410A Facilitate community participation and inclusion

CHCDIS411A Communicate using augmentative and alternative communication strategies

Working with people with mental health issues

CHCMH402B Apply understanding of mental health issues and recovery processes

CHCMH411A Work with people with mental health issues

Working with people with alcohol and other drug issues

CHCAOD402B Work effectively in the alcohol and other drugs sector

Leisure and health

CHCRH401C Work effectively in the leisure and health industry

CHCRH402B Undertake leisure and health programming

CHCRH404B Plan, implement and monitor leisure and health programs

Information and technology

BSBINM201A Process and maintain workplace information

BSBWOR204A Use business technology

CHCINF408C Comply with information requirements of the aged care and community care sectors

CHCINF505D Meet statutory and organisation information requirements

Team coordination and supervision

BSBMGT401A Show leadership in the workplace

BSBWOR401A Establish effective workplace relationships

CHCCOM403A Use targeted communication skills to build relationships

CHCCS427B Facilitate adult learning and development

CHCCS513C Maintain an effective community sector work environment

CHCORG423C Maintain quality service delivery

TAEDEL301A Provide work skill instruction

Organisational support

CHCADMIN403D Undertake administrative work

CHCNET301D Participate in networks

Outreach work

CHCCH427B Work effectively with people experiencing or at risk of homelessness

CHCCH522B Undertake outreach work

Oral health

CHCOHC303B Use basic oral health screening tools

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health

CHCOHC402A Support and encourage clients and groups to learn practical aspects of oral health care

CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues

CHCOHC406B Provide or assist with oral hygiene

CHCOHC407B Apply and manage use of basic oral health products